

**MINUTES OF BOARD MEETING: August 9, 2018**  
**HENRY COUNTY WATER AUTHORITY**

**I. CALL TO ORDER/ATTENDANCE**

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, August 9, 2018, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:05 a.m. The following members were present: James C. Carter, Jr., Harold Jenkins, Carlotta Harrell, Roslyn Williams and Warren Holder.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager  
Tony Carnell, Deputy Manager  
Roderick Burch, CFO, Division Manager, Admin. Services  
Kim Osborne, Clerk  
Scott Harrison, Division Manager, Dist. & Collections Systems  
Pat Hembree, Division Manager, Water Prod. & Reclamation  
Scott Sage, Division Manager, Engineering  
Patrick Kelley, P.E., Engineering Dept.  
Bill Banks, Construction Coordinator  
Allen Rape, Jeremy Newell and Brandon Keller, GIS Dept.  
Andy Welch and Warren Tillery, Smith, Welch, Webb & White

**II. VISITORS Mr. Pete Peterson**

**III. ACCEPTANCE OF AGENDA**

Mr. Carter presented the Agenda for approval and noted no amendments. Motion was made by Mr. Jenkins and seconded by Mrs. Williams to accept the Agenda as presented. The motion carried unanimously (5-0).

**IV. REPORT OF ATTORNEY**

Mr. Tillery presented a resolution to authorize the condemnation of a sewer easement from G. Celeste Wade for the SOHO Place project. He advised that both the developer as well as the Authority's staff has attempted for a two-year period to negotiate the acquisition of this easement from the property owner, without success. Therefore, there is no other alternative but to condemn the required easement. After further discussion, a motion was made by Mr. Holder and seconded by Mr. Jenkins to adopt resolution No. 2018-07 to authorize the condemnation of the sewer easement from G. Celeste Wade. The motion carried unanimously (5-0).

Mr. Welch addressed the Board concerning bids received for harvesting of timber on 90 acres of property at Walnut Creek. He advised that James Murdock assisted the Authority with this

sale. An advertisement for bids was published, as required. A bid opening was held on July 16<sup>th</sup> and bids were evaluated by Mr. Murdock. It was his recommendation to accept the bid submitted by Canal Wood, LLC. Mr. Welch presented Resolution No. 2018-08 for the Board's approval of award of the bid to Canal Wood. Motion was made by Mrs. Williams and seconded by Mrs. Harrell to adopt said resolution as presented. The motion carried (5-0).

## V. REPORT OF GENERAL MANAGER

### Airport Sewer Project Update (Scott Sage)

Mr. Sage reported concerning the status of the Airport Sewer project. He advised that Phase II is 99% complete. The contractor is currently completing dress-up activities. Mr. Sage reported that all county facilities have been tied in to the new line. Six property owners have been notified that sewer is available. Mr. Sage also reported that no rock was encountered on this portion of the project and no contingency funds were used. The project was completed within budget.

### GAWP Master Plan Spotlight Award (Patrick Kelley)

Mr. Carnell introduced Patrick Kelley who provided a presentation of the GAWP Master Plan Spotlight Award recently received by the Authority. His presentation highlighted the Authority's master plan efforts. Mr. Carter expressed appreciation to the Authority's staff and noted that these awards emphasize that the Authority is a model utility. He acknowledged the long-term planning by the Authority's staff and the need to be adaptable in order to meet the needs of the county due to its continued growth. Mr. Carter congratulated the Authority's staff for their achievements.

### HCWA Valve Maintenance Dept. – ESRI Case Study (Brandon Keller, Lesa Walker, Dallas Mayo)

Mr. Harrison introduced staff from the Authority's Operations Department. Mrs. Walker and Mr. Dallas Mayo addressed the Board concerning the benefits of the implementation of GIS software developed by ESRI which has greatly improved business processes in that department by improving time management and eliminating the need for paper documentation. Brandon Keller and the Authority's GIS department provided assistance with the software implementation. The Authority was featured in a case study produced by ESRI highlighting the benefits of the mobile GIS solution. The Board congratulated staff for their accomplishments.

### SPLOST Committee Meetings

Mr. Farmer advised that he had attended the SPLOST Committee kick-off meeting with Board Member, Carlotta Harrell. He emphasized the benefit of the Authority's participation in an advisory capacity to provide guidance on the costs of utility relocations. He noted that Mrs. Harrell's participation has benefited the Authority by keeping the committee informed about the

impacts of these costs on the Authority and the importance of including relocation costs as a part of the budget for SPLOST projects.

**VI. PROJECTS AND ADJUSTMENTS**

The following projects were reported to be within Authority policy by Mr. Farmer, and recommended for Board approval.

New Projects:           None

Developer Projects:   DEV3616 WoodBridge Estates  
                                  DEV3615 Everton

Budget Adjustments: None

Motion was made by Mr. Jenkins and seconded by Mrs. Williams to approve the projects as presented. The motion carried (5-0).

**VII. APPROVAL OF MINUTES – July 12, 2018 Regular Board Meeting**

The minutes of the Board’s July 12, 2018 regular meeting were approved on motion made by Mr. Jenkins and seconded by Mrs. Harrell. The motion carried unanimously (5-0).

**VIII. NEW BUSINESS**

Reminder: Next Regular Board Meeting – September 13, 2018 at 8:00 a.m.  
                  Henry County Intergovernmental Retreat – August 22 & 23, 2018

SPLOST Committee: Mrs. Harrell advised that the SPLOST Committee will be conducting a public meeting in Locust Grove this evening at 6:30 p.m. She invited interested persons to attend.

**IX. EXECUTIVE SESSION       NONE**

**X. ADJOURNMENT**

Motion was made by Mrs. Harrell and seconded by Mrs. Williams to adjourn the meeting at 9:25 a.m. The motion carried unanimously (5-0) and the meeting was adjourned.

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James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk