



## Henry County Water Authority

### BOARD MEETING

MINUTES

December 8, 2022 – 8:30 a.m.

Attendance:

Members of the Board: Cletonya LaGrand, Chair; Sandra Rozier, Vice Chair; Jimmy Carter, Warren Holder and Fred Mays (Mrs. Gibson was not in attendance).

HCWA Staff: Tony Carnell, General Manager; Kim Osborne, Clerk; Karen Lake-Thompson, Deputy Clerk; Travis Jackson, Strategic Coordinator; Roderick Burch, CFO; Dave Peterson, Finance Manager; Scott Sage, Pat Hembree, Allen Rape – Division Managers; Tara Brown, Sewer Maintenance Manager; Tamara Woodie, HR Manager;

Counsel: Andy Welch - Smith, Welch, Webb & White

Visitors: Mr. Don Veum

#### 1. CALL TO ORDER/WELCOME VISITORS

Chair LaGrand called the meeting to order at 8:30 a.m. and welcomed all in attendance.

#### 2. INVOCATION Mr. Mays gave the invocation.

#### 3. ACCEPTANCE OF AGENDA

Motion was made by Mr. Carter and seconded by Mr. Holder to accept the agenda as presented. The motion carried (5/0).

#### 4. PUBLIC COMMENT *None*

#### 5. REPORT OF ATTORNEY

Mr. Welch presented Resolution No. 2022-23 for Board approval authorizing acceptance of a GEFA loan in the amount of \$50 million to finance the first phase of the expansion of the Walnut Creek Water Reclamation Facility. He advised that GEFA has approved a total of \$100,000,000 for the project which will be constructed in two phases. Motion was made by Mr. Carter and seconded by Mr. Holder to adopt the resolution as presented. The motion carried (5/0).

#### 6. REPORT OF GENERAL MANAGER

- Walnut Creek Nitrates Issues

Mr. Hembree gave an update concerning the nitrate issues at Walnut Creek. He advised that the Authority has received a notice of violation from EPD, however there are no fines associated with this notice. The Authority will have 90 days to prepare an action plan. He reported that the Authority has retained Nutter & Associates to assist with the development of the plan.

- Expedited Enforcement Compliance Orders (EECO)

Mrs. Brown discussed changes in EPD's procedures for reporting of violations. She advised that the EPD has not issued any EEOC's to the Authority for sewerage spills since 2015, however, she has learned from other utility representatives that EPD has now begun to issue such notices retroactive to 2015. She noted that the Authority might also expect to receive a notice at some point in the future which will cover any violations over the last 7 years. Mrs. Brown also reviewed the Authority's CMOM Agreement with EPD which was developed in order to maintain a proactive approach with our sewer collection system, and includes a reduced penalty schedule for any violations.

- Recommendation of Award – 2023 Annual Labor Contract – Water Line Installation

Mr. Sage & Mr. Branan addressed the Board concerning bids received for the 2023 Water Line Installation annual labor contract. The low bid was submitted by Professional Pipeline in the amount of \$815,672.00. Mr. Branan explained the process by which bids were tabulated, utilizing the unit prices submitted by each contractor for the line items listed in the contract bid tabulation sheet. Each bidder's bid selection form was then populated with quantities from five upcoming HCWA projects which was the basis for evaluating the bids to determine the apparent low bidder.

Motion was made by Mrs. Rozier and seconded by Mr. Mays to award the bid for the 2023 Annual Labor Water Line Installation Contract to Professional Pipeline as recommended by staff. Motion carried (5/0).

- Education & Outreach

Mr. Rape addressed the Board concerning the recent Veteran's Hunt. He advised that 26 hunters participated and that the Authority's staff received positive feedback from participants following the event. Mr. Mays recognized the Authority's employees' emphasis on safety, and noted all that they do to insure that participants experience an enjoyable event.

Mr. Rape also reported concerning a presentation made by Brock Biles at the GAWP event concerning non-revenue water. He advised that a participant of the conference saw the presentation and invited Mr. Biles to give the presentation at the AWWA conference in Illinois. Mr. Rape reported that the Authority received good feedback from major utilities.

- Request for ARPA Funding from Henry County – Update

Mr. Carnell reported that following the Board's passage of Resolution Nos. 2022-21 and 2022-22 at its November meeting; the Henry County Board of Commissioners considered the Authority's request for ARPA funding during its November 29, 2022. He advised that he attended the BOC meeting to answer any questions concerning the Authority's request. He stated that he is pleased to report that the BOC passed a resolution (22-316) granting \$8.3 million in ARPA funds for the expansion of the Walnut Creek WRF. Also, as part of Resolution (22-316) the Authority is required to construct projects listed on Exhibits A & B of the resolution.

- 2023 Board Meeting Schedule

A discussion was held concerning the Board's meeting schedule for 2023. It was decided that meetings continue to be held on the second Thursday of each month at 8:30 a.m. with the exception of the month

of May which will be held on the third Thursday. Motion was made by Mr. Holder and seconded by Mr. Carter to adopt the 2023 meeting schedule. (Resolution No. 2022-24) The motion carried (5/0)

7. PROJECTS and ADJUSTMENTS

Mr. Sage addressed the Board concerning the following projects which were presented for Board approval:

New Projects:	SPLOST3800A	Rock Quarry Road Professional Services
	EXT3605D	Indian Creek Influent Manhole Rehab

Motion was made by Mr. Carter and seconded by Mrs. Rozier to approve new projects as presented. There was no further discussion and the motion carried unanimously (5/0).

The following Developer Projects were presented for approval:

Developer Projects:	DEV3811	Henry Hill Townhomes
	DEV3788	Margrit Subdivision
	DEV3803	Shops at Walnut Creek
	DEV3826	Fernhurst Townhomes

Motion was made by Mr. Holder and seconded by Mr. Carter to approve Developer Projects as presented. There was no further discussion and the motion carried (5/0).

Budget Adjustments: ADMIN3756 SLM Facility Site Evaluation

Motion was made by Mrs. Rozier and seconded by Mr. Mays to approve the Budget Adjustment as presented. There was no further discussion and the motion carried (5/0).

8. APPROVAL OF MINUTES November 10, 2022 Regular Meeting of the Board

Motion was made by Mr. Holder and seconded by Mr. Carter to approve the minutes of the open session of the November 10, 2022 Board meeting. The motion carried (5/0). The Executive Session Minutes will be presented for approval at the January meeting.

9. EXECUTIVE SESSION

The Board took a brief recess. A motion was then made by Mr. Carter and seconded by Mr. Holder to enter into Executive Session at 9:19 a.m. to discuss personnel matters. The motion carried (5/0)

Motion was made by Mr. Carter and seconded by Mr. Mays to return to Open Session at 10:10 a.m. The motion carried (5/0).

Upon return to Open Session, motion was made by Mrs. Rozier and seconded by Mr. Mays to award the General Manager a 3% merit increase based upon the results of his performance evaluation. The motion carried.

10. ADJOURNMENT

Motion was made by Mrs. Rozier and seconded by Mr. Holder to authorize the Chair to execute the Affidavit concerning Executive Session matters and to adjourn the meeting at 10:17 a.m. The motion carried (5/0).



Cletonya LaGrand, Chair

Kim Osborne, Clerk