

**MINUTES OF BOARD MEETING: December 5, 2019**  
**HENRY COUNTY WATER AUTHORITY**

**I. CALL TO ORDER/ATTENDANCE**

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, December 5, 2019, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:02 a.m. The following members were present: James C. Carter, Jr., Warren Holder, Carlotta Harrell, Zuwena Poole and Cletonya Stidom.

The following Authority staff and consultants were present:

Administration: Lindy D. Farmer, Jr., Tony Carnell, Kim Osborne, Roderick Burch, Claudia Cooper  
Division Managers: Scott Harrison, Pat Hembree  
Engineering Department: Randy Crumbley, Bill Banks, Lindsey Sanders  
Purchasing Department: Jeff Allen  
Legal Counsel: Andy Welch, Smith, Welch, Webb & White

**II. VISITORS**

Mr. Carter welcomed the winners, and their guests, of the Georgia Model Water Tower competition.

**III. ACCEPTANCE OF AGENDA**

Mr. Carter presented the Agenda for approval by the Board. There were no amendments, however, the Board approved a change in the order of business under the Report of General Manager. The presentation by Mrs. Sanders concerning the results of the Georgia Model Water Tower Competition was given prior to the Report of Attorney. The motion was made by Mrs. Stidom and seconded by Ms. Poole to accept the agenda as modified. The motion carried (5/0).

**IV. SPECIAL PRESENTATION (Winners of the Georgia Model Water Tower Competition)**

Mrs. Sanders, the Authority's Environmental Compliance Coordinator, presented awards to the winners of the Georgia Model Water Tower competition. She reported that Austin Road, Locust Grove and McDonough Middle Schools participated in the event. The winners are as follows:

First Place – Jesus Miranda-Orduna, Chase Morgan and Alex Agbaere from Austin Road  
Second Place – Beyuti Burrows and Naomi Hernandez from Austin Road  
Third Place – Alyssa Sherman and Halie Rogers from Locust Grove

**IV. REPORT OF ATTORNEY**

Mr. Welch addressed the Board concerning a modification to the Authority’s GEFA loan documents. He explained that the only modification is the elimination of the provision requiring the Authority to maintain a reserve fund. Mr. Burch noted that this change is beneficial to the Authority. Mr. Welch stated that there are no additional changes; however, GEFA requires that a new set of documents be approved and signed. He recommended the Board take action to approve the Modification of Loan Agreement for the following GEFA loans (CWSRF 08-001; CWSRF 08-001 Phase II; and CWSRF 06-001) by adopting Resolution Nos. 2019-12a-c. Motion was made by Mrs. Harrell and seconded by Mr. Holder to approve Resolution Nos. 2019-12a-c concerning the amendment to the Authority’s GEFA loans; and to authorize the Chairman to execute the required documentation from GEFA. The motion carried unanimously (5/0).

**V. REPORT OF GENERAL MANAGER**

**Approval of Georgia Fund 1 Resolution (Roderick Burch)**

Mr. Burch reported to the Board concerning the Authority’s participation in the Georgia Fund 1 local government investment pool (LGIP). He advised that LGIP is a state agency that invests money for local governments at the best rate possible. He advised that periodic disbursements are made to the Authority from the Georgia Fund 1 pool and are deposited to the Authority’s banking institution of record by direct transfer. Mr. Burch advised that the Authority has recently changed banking institutions, and has also made a change in the staff authorized to make disbursement requests on behalf of the Authority. These changes require the Board to adopt a new resolution with LGIP. Motion was made by Mr. Holder and seconded by Ms. Poole to adopt Resolution No. 2019-13 authorizing the Authority’s participation in the Georgia Fund 1 local government investment pool; setting forth updated banking information and designating staff authorized to facilitate transfers on the Authority’s behalf. The motion carried unanimously (5/0).

**Proposed Local Business Preference Policy**

Mr. Jeff Allen addressed the Board to explain the provisions of the Authority’s Local Business Preference purchasing policy which became effective December 1, 2019.

**VI. PROJECTS AND ADJUSTMENTS**

**Mr. Farmer reported** the following projects to be in compliance with Authority policy and he recommended approval by the Board:

- Authority Projects:       EXT3680       Mill Road at I-75 Sewer Upgrade
- Developer Projects:     None
- Budget Adjustments:    SPLOST3102B Simpson Mill @ Hampton-Locust Grove  
                                  Sewer Line Relocation

Mr. Crumbley provided additional details concerning the Mill Road project. Motion was then made by Mrs. Stidom and seconded by Mrs. Harrell to approve the projects as presented. The motion carried (5-0).

**VII. APPROVAL OF MINUTES** – November 14, 2019 Regular Board Meeting

The minutes of the November 14, 2019 regular meeting of the Board were approved on a motion made by Ms. Poole and seconded by Mrs. Stidom. The motion carried (5-0).

**VIII. OTHER BUSINESS**

Mr. Carter requested discussion from the Board to approve a date and time for the Board's first meeting for 2020. It was a consensus of the Board that the meeting be held on the second Thursday of the month, January 9<sup>th</sup>, at 8:00 a.m. A motion to approve was made by Mr. Holder and seconded by Mrs. Harrell and the motion carried unanimously (5/0).

The Board took a brief recess at 9:00 a.m.

**IX. EXECUTIVE SESSION**

The Board entered into Executive Session at 9:14 a.m. for the discussion of personnel matters on a motion made by Ms. Poole and seconded by Mrs. Harrell. The motion carried unanimously (5-0) and the Board entered into Executive Session.

The Board returned to Open Session at 10:31 a.m. on motion made by Mr. Holder and seconded by Ms. Poole. The motion carried unanimously (5-0).

A motion was made by Mrs. Stidom and seconded by Mrs. Harrell to authorize the Chairman to execute the Affidavit concerning Executive Session and to adjourn the meeting at 10:32 a.m. The motion carried unanimously (5/0).

**X. ADJOURNMENT** Motion was made by Mrs. Stidom and seconded by Mrs. Harrell to authorize the Chairman to sign the Executive Session affidavit and to adjourn the meeting at 10:32 a.m. The motion carried (5-0) and the meeting was adjourned.

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James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk