

**MINUTES OF BOARD MEETING: December 8, 2015 – 8:00 a.m.**  
**HENRY COUNTY WATER AUTHORITY**

**I. CALL TO ORDER/ATTENDANCE**

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Tuesday, December 8, 2015, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:00 a.m. The following members were present: James C. Carter, Jr., Harold Jenkins, Carlotta Harrell, Rick Jeffares and Mike Barr.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager  
Tony Carnell, Deputy Manager  
Kim Osborne, Clerk  
Roderick Burch, CFO, Division Manager  
Scott Sage, Division Manager, Engineering  
Pat Hembree, Division Manager, Water & Wastewater  
Scott Harrison, Division Manager, Operations  
Claudia Cooper, HR Employee Development Coordinator  
Bill Banks, CIP Coordinator  
A.J. Welch, Jr., and Andy Welch, Smith, Welch, Webb & White

**II. VISITORS** Pete Peterson, P & A Training Solutions

**III. ACCEPTANCE OF AGENDA**

Mr. Carter presented the Agenda for approval. Motion was made by Mr. Jeffares and seconded by Mrs. Harrell to accept the Agenda as presented. The motion carried (5-0).

**IV. REPORT OF ATTORNEY**

Mr. Andy Welch addressed the Board concerning the matter of the collection of the TAVT tax. He suggested that a meeting be held with the county attorney to discuss possible solutions. He recommended the Board table the matter until that time. Mr. Burch noted that there has been a significant reduction in collections. Mr. Carter emphasized the importance of the 2 mills to the Authority's financial position as well as its bond rating. Mr. Welch agreed and pointed out that a commitment was made under the bond resolution to collect 2 mills on all personal property. Not doing so could affect the Authority's bond rating, and could also necessitate future rate increases.

**V. REPORT OF GENERAL MANAGER**

Mr. Burch provided a visual presentation concerning renovations to the customer service area of the Authority's administration building.

**VI. PROJECTS**

The following projects were presented for approval by the Board:

EXT2213A Kibbee Road Water Line Replacement  
EXT3517 Heron Bay to Nutt Drive Water Line Extension

Mr. Farmer advised that the projects are in compliance with Authority policy. Mr. Carter opened the floor for further discussion. A motion was made by Mr. Jenkins and seconded by Mr. Jeffares to approve the projects as presented. The motion carried (5-0).

**VII. APPROVAL OF MINUTES – November 10, 2015 Regular Board Meeting**

Mr. Carter opened the floor for discussion and approval of the minutes of the Authority's regular meeting conducted on November 10, 2015. There were no revisions and a Motion was made by Mr. Barr and seconded by Mr. Jenkins to approve the minutes as submitted. The motion carried (5-0).

**VIII. OTHER BUSINESS**

Mr. Carter opened the floor to discuss a meeting date for the Board's January, 2016 Board meeting. It was agreed that the Board would meet on Thursday, January 14, 2016 at 8:00 a.m.

**IX. EXECUTIVE SESSION**

The Board took a recess from 8:40 a.m. until 8:45 a.m. A motion was then made by Mr. Barr and seconded by Mrs. Harrell to enter into Executive Session at 8:45 a.m. for the purpose of discussing personnel matters. The motion carried (4-0). (Mr. Carter departed the meeting at 8:45 a.m.)

The Board came out of Executive Session at 9:25 a.m. on motion made by Mr. Barr and seconded by Mrs. Harrell. The motion carried (4-0). Upon return to regular session, a motion was made by Mrs. Harrell and seconded by Mr. Barr to approve the General Manager's evaluation packet as presented by Ms. Cooper. The motion carried (4-0).

**X. ADJOURNMENT**

Motion was made by Mr. Barr and seconded by Mr. Jenkins to adjourn the meeting at 9:27 a.m. The motion carried (4-0) and the meeting was adjourned.

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James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk