



## Henry County Water Authority DEVELOPMENT CHECK LIST

NAME OF PROJECT: \_\_\_\_\_ PHASE: \_\_\_\_\_

PROJECT NO.: \_\_\_\_\_ PRECON: \_\_\_\_\_

(PLEASE NOTE: HCWA WILL NOT APPROVE FINAL PLAT OR RELEASE DEVELOPMENT FOR CERTIFICATE OF OCCUPANCY UNTIL WE RECEIVE THE FOLLOWING.)

- \_\_\_\_\_ OFF-SITE EASEMENTS, IF APPLICABLE
- \_\_\_\_\_ STATE/COUNTY DOT PERMIT, IF APPLICABLE
- \_\_\_\_\_ CONVEYANCES TO HCWA FORM (IF APPLICABLE, EXHIBIT "A" PLAT) **(D)**
- \_\_\_\_\_ CONTRIBUTION OF FIXED ASSETS FORM **(D)**  
(Material & labor assets conveyed to HCWA.)
- \_\_\_\_\_ LIEN WAIVER **(C)**  
(Form is not located in this package and must be obtained from your material supplier. i.e. Hughes, Consolidated Pipeline, etc.)
- \_\_\_\_\_ AFFIDAVIT OF OWNER **(D)**  
(States that all materials, taxes & labor have been paid.)
- \_\_\_\_\_ AFFIDAVIT OF UTILITY CONTRACTOR **(C)**  
(States that all materials, taxes & labor have been paid.)
- \_\_\_\_\_ 2 YR. LETTER OF CREDIT, BOND, OR ESCROW AGREEMENT **(D)**  
(10 % of labor & materials.)
- \_\_\_\_\_ 2 HARD COPIES OF **WATER AND/OR SEWER AS-BUILTS**, STAMPED BY P.E. OR R.L.S. **(D)**  
(Water & sewer must be separated.)
- \_\_\_\_\_ 1 HARD COPY OF **FINAL PLAT**, APPROVED BY HCBOC **(D)**
- \_\_\_\_\_ DIGITAL COPY OF **WATER AND/OR SEWER AS-BUILTS (D)**  
(Water/Sewer as-builts & final plat must be approved.)
- \_\_\_\_\_ AS-BUILTS CHECKED AND SIGNED BY HCWA INSPECTOR & PLAN REVIEW
- \_\_\_\_\_ SEWERLINE VIDEO INSPECTION REPORT **(C) OR (D)**
- \_\_\_\_\_ TOTAL COLIFORM ANALYSIS  
(Water test results from HCWA lab.)
- \_\_\_\_\_ IMPACT FEES PAID
- \_\_\_\_\_ BACKFLOW TEST REPORT(S) \_\_\_\_\_ Meter Tested
- \_\_\_\_\_ **CHECK PAYABLE TO HCWA (\$65) (D)**  
**RECORDING FEES (\$15) COLIFORM ANALYSIS (\$50)**
- \_\_\_\_\_ FIELD CORRECTIONS **(D)**
- \_\_\_\_\_ TAP \_\_\_\_\_ **(D)**

**(D) Denotes developer's responsibility**  
**(C) Denotes contractor's responsibility**