

**MINUTES OF BOARD MEETING: February 10, 2015 - 8:00 a.m.  
HENRY COUNTY WATER AUTHORITY**

**I. CALL TO ORDER/ATTENDANCE**

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Tuesday, February 10, 2015 at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:05 a.m. The following members were present: James C. Carter, Jr., Carlotta Harrell, Mike Barr and Harold Jenkins.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager  
Tony V. Carnell, Deputy Manager  
Kim Osborne, Clerk  
Roderick Burch, CFO, Division Manager  
Scott Sage, Division Manager, Engineering  
Pat Hembree, Division Manager, Water & Wastewater  
Scott Harrison, Division Manager, Operations  
Bill Banks, Contract Coordinator  
Andy Welch, Smith, Welch, Webb & White

**II. VISITORS** Mr. Carter welcomed the Honorable Kelley S. Powell, Judge of the Henry County Probate Court.

**III. ADMINISTRATION OF OATHS OF OFFICE TO MEMBERS OF THE BOARD**

Mr. Carter expressed his appreciation to Judge Powell for her attendance at the meeting. Judge Powell then administered the Oath of Office to Mrs. Harrell, and Messrs. Carter, Barr and Jenkins.

**IV. ACCEPTANCE OF AGENDA**

Mr. Carter opened the floor for discussion of the agenda. There were no amendments and a motion was made by Mr. Jenkins and seconded by Mr. Barr to accept the agenda as presented. The motion carried (4-0).

**V. REPORT OF ATTORNEY**

Mr. Welch introduced Mr. Warren Tillery who is associated with the firm and will be assisting with local government matters. Mr. Welch then reported that

work continues on the Intergovernmental Agreement with the County concerning the Fairview sewer and Henry County airport projects.

**VI. REPORT OF GENERAL MANAGER**

Mr. Burch presented a quarterly financial report and visual presentation. He reported that water sales are strong and all revenue sources look good for the first six months. Expenses are at 47% of budget. Contributions to the Charitable Assistance Program are slowly building. The Authority will continue to provide information about the program to encourage customer participation.

Dr. Chris Wood addressed the Board concerning current media relations activities. A written report was provided.

**VII. PROJECTS**

Mr. Carter opened the floor for discussion of proposed projects and adjustments which was included in the Board's agenda packet. Mr. Burch reported that there are no budget adjustments this month. The following projects were presented:

ADMIN3465 Admin Bldg. Interior Water Damage  
ADMIN3466 SCADA System Upgrade Phase 3  
DEV 3443 Speculative Building – King Mill Road  
DEV 2688 South Point Boulevard Extension

Mr. Farmer advised that the projects are in compliance with Authority policy and recommended the Board take action to approve them. Motion was then made by Mr. Jenkins and seconded by Mr. Barr to approve the projects as submitted. The motion carried (4-0).

**VIII. APPROVAL OF MINUTES – January 8, 2015 Regular Board Meeting**

Mr. Carter opened the floor for discussion and approval of the minutes of the Authority's regular meeting conducted on January 8, 2015. There were no revisions and a Motion was made by Mrs. Harrell and seconded by Mr. Barr to approve the minutes as submitted. The motion carried (4-0).

**IX. OTHER BUSINESS**

A discussion was held concerning the Board's annual work session/retreat. It was noted that in the past the work session was held in conjunction with the Authority's May Board meeting which will fall on May 12<sup>th</sup> this year. Mr. Carter

opened the floor for discussion of the location for this year's meeting. It was a consensus of the members that the Board continue to meet at the Tussahaw Water Treatment Plant. Some suggested topics for discussion were: FY 2015-2016 Budget; Capital Improvement Projects; Safety/Security; Website modifications and Board Self-Assessment process.

Mrs. Harrell inquired about the status of the Stormwater program. Mr. Carnell advised that the County has started a number of CIP projects. Mr. Sage attends quarterly meetings with the County's Stormwater Technical Advisory Group. Mr. Sage will provide a full report to the Board at an upcoming meeting.

Mrs. Harrell inquired about the status of the service agreement with the City of McDonough. Mr. Farmer advised that the matter was discussed at a recent City Council meeting; however, he has received no indication concerning how the City intends to proceed.

Mrs. Harrell inquired about HB 170. Mr. Welch advised that the bill will have no impact on the Authority.

**X. EXECUTIVE SESSION** No Executive Session was held.

**XII. ADJOURNMENT**

Motion was made by Mr. Jenkins and seconded by Mrs. Harrell to adjourn the meeting at 9:20 a.m. The motion carried (4-0) and the meeting was adjourned.

---

James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk