

**MINUTES OF BOARD MEETING: February 8, 2018**  
**HENRY COUNTY WATER AUTHORITY**

**I. CALL TO ORDER/ATTENDANCE**

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, February 8, 2018, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:00 a.m. The following members were present: James C. Carter, Jr., Harold Jenkins, Carlotta Harrell, Roslyn Williams and Warren Holder.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager  
Tony Carnell, Deputy Manager  
Kim Osborne, Clerk  
Roderick Burch, CFO, Division Manager  
Scott Sage, Division Manager, Engineering  
Pat Hembree, Division Manager, Water & Wastewater  
Scott Harrison, Division Manager, Operations  
Bill Banks, CIP Coordinator  
A.J. Welch, Jr., Smith, Welch, Webb & White

**II. VISITORS None**

**III. ACCEPTANCE OF AGENDA**

Mr. Carter presented the Agenda for approval by the Board. There were no amendments, and motion was made by Mrs. Williams and seconded by Mr. Holder to accept the Agenda as presented. The motion carried (5-0).

**IV. REPORT OF ATTORNEY**

Mr. Welch presented a resolution to authorize the execution of an Intergovernmental Agreement between the Authority and the Henry County Board of Education providing for the construction of the Fairview pump station and sanitary sewer force main which will serve Fairview Elementary School and the new performing arts facility. He also distributed a draft of the proposed agreement for the Board's review. Following discussion, motion was made by Mrs. Harrell and seconded by Mr. Jenkins to adopt Resolution No. 2018-02 approving the Intergovernmental Agreement and further authorizing the Chairman to execute said agreement on behalf of the Authority. The motion carried (5-0).

Mr. Welch discussed the proposed amendment to the Authority's enabling legislation to provide that appointment terms for members of the Board be changed from two-year to four-year terms; and to include a provision that would allow the Authority to assume the duties and

responsibilities of stormwater management for Henry County, should the County take action to transfer such responsibilities to the Authority. He advised that if the Board is in agreement with the proposed changes, it must adopt a resolution to recommend that the Board of Commissioners make a request to the County's Local Legislative Delegation to submit the amendment to the Georgia Legislature at this year's session. Mr. Carter opened the floor for discussion. Mr. Holder emphasized that the stormwater provision will enable the Authority to take over management of the County's stormwater program if the Board of Commissioner's ever wishes to transfer that responsibility to the Authority. Following discussion, Mr. Holder made a motion seconded by Mrs. Williams to adopt Resolution No. 2018-03 requesting the Board of Commissioners present the proposed amendment to the Local Legislative Delegation for consideration. There was no further discussion and the motion carried (5-0). Mr. Welch will set up a meeting with Chair Wood and Patrick Jaugstetter to discuss the resolution and amendments proposed by the Authority.

**V. REPORT OF GENERAL MANAGER**

**Quarterly Financial Report (Roderick Burch, CFO)**

Mr. Burch presented a quarterly financial report. He advised that the Authority's 2017 audit reports reflect a clean opinion. He reviewed current water and sewer sales as well as expenditures. He also reviewed the Authority's current debt service obligations. Mr. Burch advised that he is currently working with staff to prepare a draft budget for FY19 for discussion at the Board's May work session.

**Request to Surplus Vehicles/Equipment (Scott Harrison)**

Mr. Harrison presented a list of vehicles/equipment which were recommended for surplus due to age and/or condition. He advised that if approved by the Board, the surplus items will be offered for sale on [www.GOVdeals.com](http://www.GOVdeals.com). Any items not sold on GOVdeals will either be donated to charity or discarded. Motion was made by Mr. Jenkins and seconded by Mrs. Harrell to designate the items presented as surplus items to be disposed of through the public auction site Govdeals.com. The motion carried (5-0).

**VI. PROJECTS AND ADJUSTMENTS**

The following projects were reported to be within Authority policy by Mr. Farmer, and recommended for Board approval:

WATDIST3129E	Airline@Kelleytown Rd. PRV
WATDIST3129F	Chafin Dr@Thistlewood Run Tie-in Connection
EXT3609	Rex Rd. Lift Station and Force Main
DEV3595	Greystone Manor

Motion was made by Mr. Jenkins and seconded by Mr. Holder to approve the projects as presented. The motion carried (5-0).

**VII. APPROVAL OF MINUTES – January 9, 2018 Regular Board Meeting**

The minutes of the January 9, 2018 regular meeting of the Board were approved on motion made by Mrs. Harrell and seconded by Mr. Jenkins. The motion carried (5-0).

**VIII. NEW BUSINESS**

Mr. Carter advised that the Board Self-Assessment was deferred last year in order to allow new members more experience on the Board prior to undertaking the evaluation process. He advised that the Board will need to begin discussions of this year's assessment at its March meeting. He noted that the assessment is completed annually in April followed by discussion of the results during the Board's May work session.

**IX. EXECUTIVE SESSION NONE**

**X. ADJOURNMENT**

Motion was made by Mrs. Harrell and seconded by Mr. Jenkins to adjourn the meeting at 9:05 a.m. The motion carried unanimously (5-0) and the meeting was adjourned.

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James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk