

**MINUTES OF BOARD MEETING: February 14, 2019
HENRY COUNTY WATER AUTHORITY**

I. CALL TO ORDER/ATTENDANCE

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, February 14, 2019, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:00 a.m. The following members were present: James C. Carter, Jr., Carlotta Harrell, Warren Holder, Zuwena Poole and Cletonya Stidom.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager	Pat Hembree, Div. Mgr., Water & Wastewater
Tony Carnell, Deputy Manager	Scott Harrison, Div. Mgr., Operations
Kim Osborne, Clerk	Bill Banks, CIP Coordinator
Roderick Burch, CFO, Division Manager	Jeremy Newell,
Scott Sage, Division Manager, Engineering	Miller Edwards, Mauldin & Jenkins

II. VISITORS Mr. Carter welcomed Mr. Miller Edwards of Mauldin & Jenkins.

III. ACCEPTANCE OF AGENDA

Mr. Carter presented the Agenda for approval by the Board. There were no amendments, and motion was made by Mrs. Harrell and seconded by Mr. Holder to accept the Agenda as presented. The motion carried (5-0).

IV. REPORT OF ATTORNEY None

V. REPORT OF GENERAL MANAGER

Presentation of FY18 Audit Report (Miller Edwards)

Mr. Farmer introduced Mr. Miller Edwards of Mauldin & Jenkins. Mr. Edwards distributed copies of the Authority's FY18 Comprehensive Annual Financial Report Audit (CAFRA) and discussed the audit findings. He advised that the Authority has received a clean report and is in compliance with all processes. He commended the Authority and stated that the Authority is a professionally managed organization. Mr. Carter opened the floor for members to engage in follow-up discussion/questions. The Board expressed appreciation to Mr. Edwards for providing his report.

Quarterly Financial Report (Roderick Burch, CFO)

Mr. Burch gave a presentation concerning the Authority's quarterly financial report. He reviewed current revenues and sources thereof, and advised that actual sales have exceeded

projections, with the exception of water sales. He also reviewed current expenditures and noted no concerns with departmental budgets. He also discussed the Authority's current debt service obligations. Mr. Burch again noted that the Authority's FY18 audit reflects a clean opinion. He reported that the Authority's Charitable Assistance Program is collecting approximately \$900 per month with 17,000 customers participating.

VI. PROJECTS AND ADJUSTMENTS

The following projects were reported to be within Authority policy by Mr. Farmer, and recommended for Board approval:

New Projects: EXT3237D	Towaliga WTP West Filter Bldg. Rehab.
MTRUPG3486F	Route 306 iPerl Meter Replacement
MTRUPG3486G	Route 304 iPerl Meter Replacement
SPLOST3512	Campground Road @ SR155 WL Relocation
EXT3642	100 & 120 Canup Rd WL Ext

Developer Projects: DEV1098 Fears Mill Subdivision Phase 3

Budget Adjustments: WATDIST3129D Southeastern BPS (Colvin & Harris)

Motion was made by Mr. Holder and seconded by Mrs. Stidom to approve the projects as presented. The motion carried (5-0).

VII. APPROVAL OF MINUTES – January 10, 2019 Regular Board Meeting

The minutes of the January 10, 2019 regular meeting of the Board were approved on motion made by Mrs. Harrell and seconded by Mr. Holder. The motion carried (5-0).

VIII. OTHER BUSINESS NONE

IX. EXECUTIVE SESSION NONE

X. ADJOURNMENT

Motion was made by Mrs. Harrell and seconded by Mrs. Poole to adjourn the meeting at 9:25 a.m. The motion carried unanimously (5-0) and the meeting was adjourned.

James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk