

MINUTES OF BOARD MEETING: February 9, 2017
HENRY COUNTY WATER AUTHORITY

I. CALL TO ORDER/ATTENDANCE

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, February 9, 2017, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:00 a.m. The following members were present: James C. Carter, Jr., Harold Jenkins, Carlotta Harrell, Roslyn Williams and Warren Holder.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager
Tony Carnell, Deputy Manager
Kim Osborne, Clerk
Roderick Burch, CFO, Division Manager
Vicky Hyatt, Manager, Finance
Pat Hembree, Division Manager, Water & Wastewater
Scott Harrison, Division Manager, Operations
Bill Banks, CIP Coordinator
A.J. Welch, Jr., Smith, Welch, Webb & White

II. ACCEPTANCE OF AGENDA

Mr. Carter presented the Agenda for approval by the Board. There were no amendments and Motion was made by Mr. Holder and seconded by Mrs. Williams to accept the Agenda as presented. The motion carried (5-0).

III. VISITORS None

IV. SPECIAL PRESENTATIONS

Chairman Carter gave special recognition to former members of the Board, Messrs. Mike Barr and Rick Jeffares, for their service to the Authority.

V. REPORT OF ATTORNEY

Mr. Welch advised that the necessary easements have been acquired for the Fairview Sewer project.

VI. REPORT OF GENERAL MANAGER

Quarterly Financial Update: Mr. Burch, CFO, provided a quarterly report concerning the Authority's finances from July 1, 2016 – January 31, 2017. He reviewed water and sewer sales and

expenditures. He noted that revenue collections are above budget, while actual expenses are below budget for the 7 month period. He provided an update concerning the Charitable Assistance Program. Approximately 1,900 customers are participating donating approximately \$985.00 per month.

Request to Surplus Property: Mr. Harrison presented a list of miscellaneous items (outdoor light poles, chairs and abandoned property), and requested the Board take action to declare them as surplus property, and to authorize the sale of the items on the GOVDEALS.com website. Motion was made by Mr. Jenkins and seconded by Mrs. Williams to declare the items as surplus property and to authorize sale utilizing Govdeals.com. The motion carried (5-0).

Reservoir Levels/Drought Contingency: Mr. Hembree addressed the Board concerning current demand and reservoir levels. He advised that Henry County is still under Level 2 Drought Declaration, although our reservoirs are recovering due to recent rainfall.

May Board Meeting/Work Session: Mr. Carter advised that Mr. Farmer had previously polled members of the Board concerning a conflict with the May Board meeting and work session advertised for May 11, 2017. After polling, each member had agreed that the meeting be rescheduled for May 4, 2017. Mr. Carter noted that the budget will be discussed during this meeting, with other possible topics including stormwater and the Board's self-evaluation process. Mr. Carter feels this work session is an important platform for discussing new ideas and is especially important for new members. It was a consensus of the Board that the meeting be held at the Tussahaw Water Treatment Facility.

VII. PROJECTS

The following projects were presented for approval by the Board:

New Projects:

EXT 2231A SR 138 PVC W/L Replacement from Bellah Landing to Hemphill Crossing
EXT 3057A Locust Rd W/L Replacement
EXT 3566 Wise Rd Waterline Ext
EXT 3567 White Acres Snapfinger Farms Service & Iperl Repl
EXT 3567A Old Conyers Swan Lake Rd Service & Iperl Repl
MTRUG 3487F Rte 405 Iperl Meter Repl
SPLOST 3210 SR 138 @ Hemphill Rd
SPLOST 3481 Anvil Block Rd WL Relocation
SPLOST 3512 Camground@ SR 155 WL Relocation

Developer Projects:

DEV 3023 LIDL US
DEV 3469 Creeks Edge Place Phase III

Budget Adjustments

EXT 3552 Fairview, Anvil Block, Bond Service & Iperl Meter Repl

Mr. Farmer advised that the projects are in compliance with Authority policy. Mr. Jenkins made a motion to approve projects as presented. Mr. Holder seconded the motion and it carried unanimously (5-0).

VIII. APPROVAL OF MINUTES – January 10, 2017 Regular Board Meeting

Mr. Carter opened the floor for discussion and approval of the minutes from the Authority's regular meeting conducted on January 10, 2017. There were no revisions and a Motion was made by Mrs. Williams and seconded by Mr. Jenkins to approve the minutes as submitted. The motion carried unanimously (5-0).

IX. OTHER BUSINESS NONE

X. EXECUTIVE SESSION NONE

XI. ADJOURNMENT

Motion was then made by Mr. Jenkins and seconded by Mrs. Harrell to adjourn the meeting at 9:35 a.m. The motion carried unanimously (5-0) and the meeting was adjourned.

James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk