

MINUTES OF BOARD MEETING: January 10, 2019
HENRY COUNTY WATER AUTHORITY

I. CALL TO ORDER/ATTENDANCE

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, January 10, 2019, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:00 a.m. The following members were present: James C. Carter, Jr., Carlotta Harrell, Warren Holder and newly appointed members Cletonya L. Stidom (District 2) and Zuwena R. Poole (District 5).

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager
Tony Carnell, Deputy Manager
Kim Osborne, Clerk
Roderick Burch, CFO, Division Manager
Scott Sage, Division Manager, Engineering
Pat Hembree, Division Manager, Water & Wastewater
Scott Harrison, Division Manager, Operations
Bill Banks, CIP Coordinator
A.J. Welch, III, Smith, Welch, Webb & White
Chris Wood, PhD, JWA

The following visitors were welcomed: Sandra Rozier, Rudolph A. Chen, P.E.
Roslyn Williams and Harold Jenkins, Former Members of the Board

II. ADMINISTRATION OF OATH OF OFFICE

Honorable Trea Pipkin, Judge, Henry County Superior Court, administered the oath of office to members of the Board.

III. SPECIAL PRESENTATION

Mr. Carter presented an award to Mrs. Roslyn Williams and Mr. Harold Jenkins in appreciation of their service to the Authority's Board.

IV. ACCEPTANCE OF AGENDA

Mr. Carter presented the Agenda for approval by the Board. There were no amendments, and Motion was made by Mrs. Harrell and seconded by Mrs. Stidom to accept the Agenda as presented. The motion carried (5-0).

V. ELECTION OF OFFICERS (2018)

Mr. Carter yielded the floor to Mr. Farmer who facilitated nominations for the office of Chairman of the Authority's Board. Mrs. Harrell nominated Mr. Carter to continue to serve as chairman, and the nomination was seconded by Mr. Holder. There were no further nominations, and the nominations were closed on motion made by Mrs. Harrell and seconded by Mr. Holder. The motion carried (4-0). Mr. Carter abstained. Mr. Farmer then called for the vote to confirm Mr. Carter as Chairman of the Board. Mrs. Harrell, Mr. Holder, Mrs. Poole and Mrs. Stidom voted in favor of the nomination. Mr. Carter abstained from the vote. The nomination carried with a vote of (4-0-1). Mr. Carter expressed appreciation for the nomination. He thanked the members of the Board for the opportunity to serve with them as well as the confidence they have shown in him by nominating him to continue as the Authority's Chairman.

Mr. Farmer yielded the floor to Mr. Carter who facilitated nominations for the remaining officer positions. He opened the floor for nominations for the office of Vice Chairman. Mrs. Harrell nominated Mr. Holder to serve as Vice Chairman. Mr. Carter called for additional nominations. There were none and the nominations were closed on motion made by Mrs. Stidom and seconded by Mrs. Harrell. The motion carried (4-0-1) with Mr. Holder abstaining. Mr. Carter called for a vote on the nomination of Mr. Holder to serve as Vice Chairman. Mrs. Harrell, Mrs. Poole, Mr. Carter and Mrs. Stidom voted in favor. Mr. Holder abstained from the vote. The motion carried (4-0-1).

Mr. Carter opened the floor for nominations for the position of Secretary. Mrs. Stidom nominated Mrs. Harrell to continue to serve as Secretary. Mr. Carter called for any further nominations. There were none and a motion was made by Mrs. Stidom which was seconded by Mr. Holder to close the nominations. The motion carried (4-0-1) with Mrs. Harrell abstaining. Mr. Carter called for a vote on the nomination of Mrs. Harrell as Secretary. Mr. Holder, Mrs. Poole, Mrs. Stidom and Mr. Carter voted in favor of the nomination. The motion carried (4-0-1) with Mrs. Harrell abstaining.

Mrs. Kim Osborne was nominated by Mrs. Harrell to continue to serve as the Authority's Clerk. There were no other nominations, and a motion was made by Mr. Holder and seconded by Mrs. Harrell to close the nominations. The motion carried (5-0). Mr. Carter called the vote to confirm the nomination of Mrs. Osborne to continue to serve as the Authority's Clerk. All members voted in favor and the motion carried (5-0).

VI. APPROVAL OF 2019 MEETING SCHEDULE

Mr. Carter opened the floor for discussion of the Board's meeting schedule for the coming year. It was agreed that the Board meet on the second Thursday of each month on the following dates:

February 14, March 14, April 11, May 9, June 13, July 11, August 8, September 12, October 10, November 14 and December 12

The meetings will be held at the Authority's Administrative Offices located at 1695 Highway 20 West, McDonough, Georgia, and will begin at 8:00 a.m.

A motion was made by Mrs. Harrell and seconded by Mrs. Poole to adopt Resolution No. 2019-01 which establishes the regular meeting dates of the Board for the year 2019. The motion carried (5-0).

VII. REPORT OF GENERAL MANAGER:

Mr. Farmer advised that he had no matters on which to report. However, he did advise the Board that the Chamber of Commerce will hold its annual meeting on February 9th.

VIII. PROJECTS

Mr. Carnell discussed the project approval process. Mr. Carter commended Mrs. Harrell for her participation on the SPLOST Committee and her contributions to the Authority by her service on this committee. The following projects were presented for approval by the Board:

New Projects: SPLOST3528A McDonough Parkway Henry Connector Ph II

Mr. Scott Sage addressed the Board concerning the scope of the project. After a brief discussion, motion was made by Mrs. Harrell and seconded by Mrs. Poole to approve SPLOST3528A. The motion carried (5-0).

Developer Projects: DEV3623 Shadow Creek Subdivision

Mr. Farmer advised that this developer project is in compliance with Authority policy. Mr. Carter called for a motion to approve the project as presented. Motion was made by Mrs. Harrell and seconded by Mrs. Stidom to approve said project. The motion carried (5-0).

Budget Adjustments:

WATDIST3129G East Lake Booster Station Pump & Piping Modifications
EXT3609 Rex Road Lift Station & Force Main

Mr. Carter reviewed the requested budget adjustments. Mr. Banks commented that the requested modification for the East Lake Booster Pump Station Project was related to the replacement of some gaskets. Scott Sage pointed out that the Rex Road Lift Station project will provide sewer service to the Fairview Elementary School and Performing Arts Center. He noted that the Authority has entered into an Intergovernmental Agreement with the Board of Education; and that the BOE is paying all costs.

Mr. Carter called for a motion to approve the requested budget adjustments. Motion was made by Mrs. Harrell and seconded by Ms. Poole to approve the budget adjustments as presented. The motion carried (5-0).

IX. **APPROVAL OF MINUTES** – December 6, 2018 Regular Board Meeting

Mr. Carter opened the floor for discussion and approval of the minutes from the Authority’s regular meeting conducted on December 6, 2018. There were no revisions and a motion was made by Mrs. Harrell and seconded by Mr. Holder to approve the minutes as submitted. The motion carried unanimously (5-0).

X. **NEW BUSINESS** NONE

XI. **EXECUTIVE SESSION** NONE

XII. **ADJOURNMENT**

Motion was made by Mrs. Harrell and seconded by Mrs. Stidom to adjourn the meeting at 8:48 a.m. The motion carried unanimously (5-0) and the meeting was adjourned.

James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk