

MINUTES OF BOARD MEETING: January 10, 2017
HENRY COUNTY WATER AUTHORITY

I. CALL TO ORDER/ATTENDANCE

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Tuesday, January 10, 2017, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:04 a.m. The following members were present: James C. Carter, Jr., Harold Jenkins, Carlotta Harrell, Roslyn Williams and Warren Holder.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager
Tony Carnell, Deputy Manager
Kim Osborne, Clerk
Roderick Burch, CFO, Division Manager
Scott Sage, Division Manager, Engineering
Pat Hembree, Division Manager, Water & Wastewater
Scott Harrison, Division Manager, Operations
Bill Banks, CIP Coordinator
A.J. Welch, Jr., Smith, Welch, Webb & White
Chris Wood, PhD, JWA

II. VISITORS Mr. Harold Thibodeaux, Ricki Williams

III. ADMINISTRATION OF OATHS OF OFFICE

The Honorable Kelley Powell, Henry County Probate Judge, administered the oaths of office to all members of the Board.

IV. ACCEPTANCE OF AGENDA

Mr. Carter presented the Amended Agenda for approval by the Board. It was noted that the Amended Agenda includes a report from Mr. Welch concerning the condemnation of sewer line easements for the Fairview Sanitary Sewer project; as well as discussion of a recommendation to surplus vehicles and equipment. There were no other amendments. Motion was made by Mr. Jenkins and seconded by Mrs. Harrell to accept the Agenda as amended. The motion carried (5-0).

V. ELECTION OF OFFICERS (2017)

Mr. Carter yielded the floor to Mr. Farmer to facilitate nominations for the office of Chairman of the Authority's Board. Mr. Carter was nominated by Mrs. Harrell and the nomination was seconded by Mr. Jenkins. Mr. Farmer called for any further nominations. There were none, and the vote was called. Mr. Jenkins, Mrs. Harrell, Mr. Holder and Mrs. Williams voted in favor of

the nomination. Mr. Carter abstained from the vote. The motion carried (4-0-1). Mr. Carter expressed appreciation for the nomination and stated that it was an honor and a privilege to serve with each member of the Authority's Board.

Mr. Farmer yielded the floor to Mr. Carter who facilitated nominations for the remaining officer positions. He opened the floor for nominations for the office of Vice Chairman. Mrs. Harrell nominated Mr. Jenkins to serve as Vice Chairman. Mr. Holder seconded the nomination. Mr. Carter called for additional nominations. There were none and the nominations were closed on motion made by Mr. Holder and seconded by Mrs. Williams. The motion carried (5-0). Mr. Carter called for a vote on the nomination of Mr. Jenkins as Vice Chairman. Mr. Holder, Mrs. Williams, Mr. Carter and Mrs. Harrell voted in favor. Mr. Jenkins abstained from the vote. The motion carried 4-0-1.

Mr. Carter opened the floor for nominations for the position of Secretary. Mr. Jenkins nominated Mrs. Harrell and Mr. Holder seconded the nomination. Mr. Carter called for any further nominations. There were none and a motion was made by Mrs. Williams which was seconded by Mr. Jenkins to close the nominations. The motion carried 5-0. Mr. Carter called for a vote on the nomination of Mrs. Harrell as Secretary. Mr. Jenkins, Mr. Holder, Mr. Carter and Mrs. Williams voted in favor of the nomination. Mrs. Harrell abstained from voting. The motion carried (4-0-1).

Mrs. Kim Osborne was nominated by Mr. Carter to continue to serve as the Authority's Clerk. There were no other nominations. The nomination was carried by unanimous vote of the members of the Board (5-0).

VI. APPROVAL OF 2016 MEETING SCHEDULE

Mr. Carter opened the floor for discussion of the Board's meeting schedule for the coming year. It was agreed that the Board meet on the second Thursday of each month, with some exceptions (as noted). The Board will meet on the following dates:

February 9, March 9, April 13, May 11, June 1 (first Thursday), July 13, August 10, September 14, October 12, November 9 and December 7 (first Thursday).

The meetings will be held at the Authority's Administrative Offices located at 1695 Highway 20 West, McDonough, Georgia, and will begin at 8:00 a.m.

A motion was made by Mr. Jenkins and seconded by Mrs. Williams to adopt Resolution No. 2017-01 which establishes the regular meeting dates of the Board as set forth above. The motion carried (5-0).

VII. REPORT OF ATTORNEY (A. J. Welch, Jr.)

Mr. Welch reported to the Board concerning the Fairview Sewer Line extension project. He advised that the Authority's staff has acquired all but two sewer easements required for the project. He recommended the Board take action to adopt resolutions 2017-02 and 2017-03 authorizing

condemnation of sewer line easements from R. Wendell Davis, Sr. and Sylvester Baptist Church. He advised that he and staff will continue to communicate with these property owners in an effort to acquire the easements, however, in the event the easements cannot be acquired by negotiation, the Authority will proceed with condemnation. Motion was made by Mrs. Harrell and seconded by Mrs. Williams to adopt resolutions 2017-02 and 2017-03 authorizing condemnation of the sewer easements as recommended by counsel. The motion carried (5-0).

VIII. REPORT OF GENERAL MANAGER

Review of Comprehensive Annual Financial report Year Ended June 30, 2016

Mr. Roderick Burch, CFO, reviewed the Authority's Comprehensive Annual Financial Report for year ended June 30, 2016, as well as the Authority's Financial & Compliance Audit Summary dated June 30, 2016, prepared by Mauldin & Jenkins. Mr. Burch advised that Mauldin & Jenkins has issued a clean opinion concerning the Authority's financial statements. He also pointed out that the Authority abides by the regulations of the Governmental Accounting Standards Board and the Authority is in compliance with all standards.

Recommendation to Surplus Vehicles/Equipment

Mr. Burch presented a list of vehicles and equipment and requested the Board take action to declare them surplus items. He advised that the vehicles are high mileage vehicles and are worn out. If approved for surplus, they will be offered for sale on Govdeals.com. Motion was made by Mr. Holder and seconded by Mrs. Harrell to declare the items as surplus and to authorize the sale of said items using Govdeals.com. The motion carried unanimously (5-0).

Construction Update

Messrs. Hembree and Sage provided a report concerning the status of the South Ola Elevated Water Storage Tank and 30" transmission line from Highway 81 to the South Ola Tank.

Mr. Sage also reported concerning the status of the Airport Sanitary Sewer project.

Level 2 Drought Declaration/Current Reservoir Storage

Mr. Hembree reported concerning reservoir levels and current demand. He advised that December rains have helped to recharge the Authority's reservoirs. Additionally, customer demand is down slightly which is expected during the winter months.

Media Relations Report (Chris Wood, PhD)

Dr. Wood did not report, however, a written media relations outline and news clip file were provided to the Board for review.

Announcements:

Mr. Farmer announced that the Henry County Chamber of Commerce's Annual Banquet is scheduled for February 11, 2017.

IX. PROJECTS

The following projects were presented for approval by the Board:

EXT2195A Wynnefield Woods PVC Water Line Replacement
DEV2500 Utility Trailer Sales of GA (By Developer)

Mr. Farmer advised that the projects are in compliance with Authority policy. He advised that there are no budget adjustments. Mr. Jenkins made a motion to approve projects as presented. Mr. Holder seconded the motion and it carried unanimously (5-0).

X. APPROVAL OF MINUTES – December 1, 2016 Regular Board Meeting

Mr. Carter opened the floor for discussion and approval of the minutes from the Authority's regular meeting conducted on December 1, 2016. There were no revisions and a Motion was made by Mr. Jenkins and seconded by Mrs. Williams to approve the minutes as submitted. The motion carried unanimously (5-0).

XI. OTHER BUSINESS NONE

XII. EXECUTIVE SESSION NONE

XIII. ADJOURNMENT

Motion was then made by Mrs. Harrell and seconded by Mr. Jenkins to adjourn the meeting at 9:22 a.m. The motion carried unanimously (5-0) and the meeting was adjourned.

James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk