

MINUTES OF BOARD MEETING: July 12, 2018
HENRY COUNTY WATER AUTHORITY

I. CALL TO ORDER/ATTENDANCE

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, July 12, 2018, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:02 a.m. The following members were present: James C. Carter, Jr., Harold Jenkins, Warren Holder and Carlotta Harrell.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager
Tony Carnell, Deputy Manager
Roderick Burch, CFO, Division Manager, Admin. Services
Kim Osborne, Clerk
Scott Harrison, Division Manager, Dist. & Collections Systems
Pat Hembree, Division Manager, Water Prod. & Reclamation
Scott Sage, Division Manager, Engineering
Jeremy Newell, GIS
Tara Brown, Environmental Compliance Coordinator
Andy Welch, Smith, Welch, Webb & White

II. VISITORS Mr. Pete Peterson

III. ACCEPTANCE OF AGENDA

Mr. Carter presented the Agenda for approval by the Board. He noted two amendments: under "Report of Attorney" the matter concerning condemnation of sewer rights for SOHO Place sewer project was TABLED; and information concerning the upcoming Henry County Intergovernmental Retreat was added under "New Business." Motion was made by Mr. Jenkins and seconded by Mr. Holder to accept the Agenda as amended. The motion carried (4-0).

IV. REPORT OF ATTORNEY

Mr. Welch discussed the proposed Joint Resolution between the Authority's Board and the Board of Commissioners which was distributed to the Board for its review during the July meeting. He reminded the Board that this resolution was prepared to request the BOC to approve an amendment to the Authority's enabling legislation to provide for four-year appointments for members of the Authority's Board. Following approval by the Authority's Board, the resolution will be presented to the Board of Commissioners for consideration. Motion was made by Mr. Holder and seconded by Mr. Jenkins to approve the Joint Resolution, No. 2018-06. The motion carried (4-0).

The Resolution to Authorize Condemnation of Easement Rights for SOHO Place Sewer Project was TABLED pending receipt of additional information, and will be placed on the agenda for the Board's August meeting.

V. REPORT OF GENERAL MANAGER

Nestle Pump Station Replacement – Recommendation of Award of Bid:

Mr. Hembree presented the bid tabulation and recommendation from Turnipseed Engineers for the award of the bid for the construction of the Nestle Pump Station Replacement project. He advised that the bids were very competitive; and the low bid was submitted by Universal Underground Utility Contractors, Inc. in the amount of \$410,772.68. In accordance with the recommendation of Turnipseed Engineers, Mr. Hembree requested the Board take action to accept the apparent low bid from Universal Underground and to award contract for the construction of this project. After discussion, Motion was made by Mr. Jenkins and seconded by Mr. Holder to accept the bid of Universal Underground and to award the contract in the amount of \$410,772.68. Motion carried (4-0).

2018 Consumer Confidence Report:

Mr. Hembree reported that the 2018 Consumer Confidence Report has been prepared and released in accordance with EPD requirements. He advised that the report is no longer distributed via U.S. Mail, however, it is posted on the Authority's website and published in the local newspaper. Copies are also available to customers at the Authority's administrative offices.

Final Auction Report:

Mr. Harrison reported that all vehicles and equipment approved by the Board for surplus on April 12, 2018, have been sold. The total proceeds received by the Authority was \$214,525.00. The Board was pleased with the results of the auction and expressed its approval of the surplus/auction process facilitated by the Authority's staff.

Public Relations:

Dr. Chris Wood reported to the Board concerning current media relations activities and news coverage. A written report and clip file was also provided. Mrs. Tara Brown addressed the Board concerning the recent Rain-to-Drain workshops facilitated by the Authority's staff in collaboration with the Henry County Board of Education and Henry County Stormwater Department.

VI. PROJECTS AND ADJUSTMENTS

The following projects were reported to be within Authority policy by Mr. Farmer, and recommended for Board approval.

New Projects: EXT3383A Stallsworth Road Water Line Extension
MTRUPG3486E Route 315 Iperl Meter Replacement
MTRUPG3486D Route 310 Iperl Meter Replacement
Developer Projects: None
Budget Adjustments: EXT3591 Nestle Pump Station Upgrade
EXT3362A Upper Camp Creek Sewer Replacement

Mr. Carter requested further information concerning the requested budget adjustments. Mr. Hembree advised that an additional study was required for the Nestle Pump Station Upgrade project, and there were additional costs due to easement acquisition. He also noted that the bids received for the project were higher than estimated. Mr. Sage reported that the budget adjustment for the Upper Camp Creek Sewer Replacement project reflects the completion of the design phase of the project, and it is now moving to the construction phase.

There being no further discussion, a Motion was made by Mr. Jenkins and seconded by Mr. Holder to approve the projects as presented. The motion carried (4-0).

VII. APPROVAL OF MINUTES – June 14, 2018 Regular Board Meeting

The minutes of the Board’s June 14, 2018 regular meeting were approved on motion made by Mrs. Harrell and seconded by Mr. Jenkins. The motion carried (4-0).

VIII. NEW BUSINESS

Reminder: Next Regular Board Meeting – August 9, 2018 at 8:00 a.m.
Henry County Intergovernmental Retreat – August 22 & 23, 2018

SPLOST Committee: Mrs. Harrell advised that she has been appointed to the SPLOST Committee and that its first meeting is scheduled for July 23, 2018. She noted that it would be beneficial to have a representative of the Authority attend this meeting, as well as the 13 planned community SPLOST meetings in order to provide input concerning utility relocation.

IX. EXECUTIVE SESSION NONE

X. ADJOURNMENT

Motion was made by Mrs. Harrell and seconded by Mr. Jenkins to adjourn the meeting at 8:37 a.m. The motion carried unanimously (4-0) and the meeting was adjourned.

James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk