

MINUTES OF BOARD MEETING: July 16, 2015 – 8:00 a.m.
HENRY COUNTY WATER AUTHORITY

I. CALL TO ORDER/ATTENDANCE

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, July 16, 2015 at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:00 a.m. The following members were present: James C. Carter, Jr., Carlotta Harrell, Mike Barr, Harold Jenkins and Rick Jeffares.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager
Tony V. Carnell, Deputy Manager
Kim Osborne, Clerk
Roderick Burch, CFO, Division Manager
Scott Sage, Division Manager, Engineering
Pat Hembree, Division Manager, Water & Wastewater
Scott Harrison, Division Manager, Operations
Bill Banks, CIP Coordinator
Claudia Cooper, Employee Development Coordinator
Rick Satterfield, Safety & Security
Messrs. A. J. Welch, Jr. and Andy Welch, Smith, Welch, Webb & White

II. VISITORS Mr. Bill Keppel, Employers Insurance

III. ACCEPTANCE OF AGENDA

Mr. Carter presented the Agenda for approval. He requested that Mr. Farmer provide an update concerning River Road under the General Manager's Report. With this amendment, a Motion was made by Mr. Jeffares and seconded by Mrs. Harrell to accept the Agenda as amended. The motion carried (5-0).

IV. REPORT OF ATTORNEY

Mr. Andy Welch advised that he had no matters on which to report, but would make a comment during the General Manager's Report regarding the resolution supporting the expansion of Southern Crescent Technical College in Henry County.

V. REPORT OF GENERAL MANAGER

Mr. Scott Harrison introduced Mr. Bill Keppel, Employers Insurance, who gave a brief presentation concerning the Authority's worker's compensation claims from 2010-2014. Mr. Keppel reported that the Authority's claims have reduced almost 50% over the last two years and

emphasized that a reduction in claims is critical to keeping premiums low. He pointed out that the frequency of claims by the Authority is not high and that in 2014 there were only 12 claims which he said was excellent. He stated that the Authority has a Workers Compensation Experience Modification Rating (MOD) of .78. This is a numerical rating assigned to an organization which compares that organization's claims experience to other similar organizations. A rating of 1 is the industry average. The Authority's rating of .78 is 22% better than other similar organizations in the water and sewer industry. Mr. Keppel stated that the MOD is a report card on an organization's safety program. Mr. Carter inquired whether Employers Insurance provides safety training. Mr. Keppel replied that Employers will assist an organization to be self-sufficient and will help supplement an organization's safety plan. Mr. Keppel was complimentary of the Authority and advised that staff is always cooperative in addressing recommendations.

Mr. Pat Hembree presented to the Board a list of items and equipment from the Tussahaw and Towaliga Water Treatment Plants which he recommended for surplus on the website www.govdeals.com, a governmental auction website. Mr. Hembree briefly reviewed the items recommended for surplus as well as the justification therefor. Mr. Burch pointed out that in addition to utilizing www.govdeals.com, the Authority also invites others in the industry to bid on equipment that the Authority has available. There being no further discussion, Motion was made by Mrs. Harrell and seconded by Mr. Jeffares to authorize the surplus of the items and equipment as requested. All members voted in favor and the motion carried (5-0).

Mr. Farmer addressed the Board concerning a request he received from Mr. David Gill, Henry County Chamber of Commerce, requesting the Authority's support of the expansion of the Southern Crescent Technical College Henry Campus. Andy Welch advised that the Henry County community has united over the last decade to improve the availability of education in our community and Southern Crescent Technical College was the first technical school to open in Henry County. He stated that \$5 million has been designated under SPLOST for the expansion of the school and resolutions in support of the project will be presented at a meeting later today. Mr. Welch noted that the resolution before the Authority's Board requires no financial commitment from the Authority and is only a show of support for the project urging priority for phase two of the campus. Mr. Farmer presented for the Board's approval Resolution No. 2015-04 in support of the funding and construction of the Industrial Training and Technology Building which is phase two of the Southern Crescent Technical College. Motion was made by Mr. Jenkins and seconded by Mr. Jeffares to adopt said resolution and to authorize the Chairman to execute same. The motion carried (5-0).

Dr. Chris Wood reported concerning media relations and a written report and clip file was also provided to the Board. He advised that the summer edition of the Currents customer newsletter is in production.

Mr. Farmer addressed the Board concerning the closure of River Road. He advised that Tony Carnell has been in contact with Terry McMickle concerning the construction of the cul-de-sacs which is tentatively scheduled for the week of July 20th. Mr. Carnell advised that staff will be ready to install the fence once the cul-de-sacs are in place.

VI. PROJECTS

Mr. Carter opened the floor for discussion of proposed projects and adjustments a list of which was included in the Board's agenda packet. The following projects were presented for approval:

EXT3494 1910 Hudson Bridge CIPP Sewer Rehab
EXT3493 Green Valley CIPP Sewer Rehab
EXT3126 Eagle Ridge CIPP Sewer Rehab
EXT3495 Fortson Drive Water Line Extension
SPLOST3491 Fairview at W Panola Sewer Ext.
SPLOST3490 Tara Field Sewer Line Ext.
DEV1098 Fears Mill Phase 3

Mr. Farmer advised that the projects are in compliance with Authority policy and recommended the Board take action to approve them. Mr. Burch explained the budget adjustment for design of the Indian Creek WWTP Expansion. Mr. Carter then opened the floor for a motion to approve the projects and adjustments as presented. Mr. Jeffares made the motion which was seconded by Mr. Barr and the motion carried (5-0).

VII. APPROVAL OF MINUTES – June 9, 2015 Regular Board Meeting

Mr. Carter opened the floor for discussion and approval of the minutes of the Authority's regular meeting conducted on June 9, 2015. There were no revisions and a Motion was made by Mr. Barr and seconded by Mr. Jeffares to approve the minutes as submitted. The motion carried (5-0).

VIII. OTHER BUSINESS

Mr. Carter reminded members to review the 12-Month Focus Areas identified for the Board and to make any comments or suggestions.

IX. EXECUTIVE SESSION No Executive Session was held.

X. ADJOURNMENT

Motion was made by Mr. Jenkins and seconded by Mrs. Harrell to adjourn the meeting at 9:07 a.m. The motion carried (5-0) and the meeting was adjourned.

James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk