

MINUTES OF BOARD MEETING: June 14, 2018
HENRY COUNTY WATER AUTHORITY

I. CALL TO ORDER/ATTENDANCE

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, June 14, 2018, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:00 a.m. The following members were present: James C. Carter, Jr., Harold Jenkins, Warren Holder, Roslyn Williams and Carlotta Harrell.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager
Roderick Burch, CFO, Division Manager, Admin. Services
Kim Osborne, Clerk
Scott Harrison, Division Manager, Dist. & Collections Systems
Pat Hembree, Division Manager, Water Prod. & Reclamation
Randy Crumbley, Manager of Engineering
Tara Brown, Environmental Compliance Coordinator
Allan Branan, Construction/Inspections Manager
Bill Banks, CIP Coordinator
Andy Welch, Smith, Welch, Webb & White

II. VISITORS None

III. ACCEPTANCE OF AGENDA

Mr. Carter presented the Agenda for approval by the Board. There were no amendments, and motion was made by Mr. Jenkins and seconded by Mrs. Williams to accept the Agenda as presented. The motion carried (5-0).

IV. REPORT OF ATTORNEY

Mr. Welch presented for the Board's review a proposed Joint Resolution between the Authority's Board and the Board of Commissioners to request an amendment to the Authority's enabling legislation. This amendment is to provide that the appointees to the Authority's board will serve four-year terms to coincide with the terms of the Board of Commissioners. Discussion of this proposed Joint Resolution will be tabled and will be placed on the agenda for consideration at the Board's July meeting.

V. REPORT OF GENERAL MANAGER

Approval of FY19 Operating Budget

Mr. Burch addressed the Board concerning the Authority's proposed FY 19 operating budget in the amount of \$67,369,236, which covers the period July 1, 2018 – June 30, 2019. There have been no changes to the budget since it was presented and discussed at the Board's May planning session, therefore, Mr. Burch requested the Board take action to approve it. Mr. Carter noted that lengthy discussions have been held with all Board members and there have been opportunities for questions or to request changes to the proposed budget. He opened the floor for any further discussion. There was none and a motion was made by Mrs. Harrell and seconded by Mr. Jenkins to adopt Resolution No. 2018-05 approving the FY19 operating budget in the amount of \$67,369,236. The motion carried unanimously (5-0).

Auction Report for Sale of Surplus Vehicles/Equipment

Mr. Harrison reported to the Board concerning the sale of vehicles and equipment recently approved for surplus by the Board. A written report prepared by the Purchasing Department was also provided for the Board's review. Mr. Burch noted that almost all of the items have been disposed of by auction on GOVdeals.com and the Authority has received \$146,775 for those items. Mr. Burch advised that the remaining 3 items are currently listed for sale and a final report will be made after they are sold.

Work Based Learning Program – Henry County Academy of Advanced Studies/Southern Crescent Technical College

Mrs. Brown addressed the Board concerning a work based learning initiative currently being explored by the Authority in conjunction with Henry County Academy of Advanced Studies and Southern Crescent Technical College. The Authority has agreed to partner in a pilot program with these organizations and will employ up to four students, two in water production and two in sewer treatment, as part of a work based learning experience. The students will be dual enrolled in high school and with Southern Crescent Technical College and will take courses that will enable them to become certified water and wastewater operators after passing the appropriate examinations. Mrs. Brown pointed out that in order to qualify to take water and wastewater certification exams, students must also have some experience in those fields which they will gain by working for the Authority as paid seasonal employees working approximately twelve hours per week. Mrs. Brown noted that other municipalities and counties (such as Rockdale, Newton, Clayton), as well as private industries have expressed interest in this program as these organizations will also have future need for water and wastewater operators. Mrs. Brown noted that this collaborative will be beneficial to these organizations as well as the students who will be seeking employment.

VI. PROJECTS AND ADJUSTMENTS

The following projects were reported to be within Authority policy by Mr. Farmer, and recommended for Board approval. There were no budget adjustments.

New Projects/Developer Projects:

EXT3543A	145 Austin Drive WL Ext
EXT2570	Parkland Sanitary Sewer Force Main Replacement
DEV3597	Southern Hills Phase I
DEV3553	Jodeco Road B Phase I
DEV3612	Majestic King Phase I

Motion was made by Mrs. Williams and seconded by Mr. Holder to approve the projects as presented. The motion carried (5-0).

VII. APPROVAL OF MINUTES – May 3, 2018 Regular Board Meeting/Planning Session

The minutes of the Board's May 3, 2018 regular meeting and planning session were approved on motion made by Mrs. Harrell and seconded by Mrs. Williams. The motion carried (5-0).

VIII. NEW BUSINESS

Reminder: Next Regular Board Meeting – July 12, 2018

IX. EXECUTIVE SESSION **NONE**

X. ADJOURNMENT

Motion was made by Mrs. Harrell and seconded by Mrs. Williams to adjourn the meeting at 8:26 a.m. The motion carried unanimously (5-0) and the meeting was adjourned.

James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk