

**MINUTES OF BOARD MEETING: June 9, 2016 – 8:00 a.m.**  
**HENRY COUNTY WATER AUTHORITY**

**I. CALL TO ORDER/ATTENDANCE**

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, June 9, 2016, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:00 a.m. The following members were present: James C. Carter, Jr., Carlotta Harrell and Mike Barr. Messrs. Jeffares and Jenkins were not in attendance. The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager  
Tony Carnell, Deputy Manager  
Kim Osborne, Clerk  
Roderick Burch, CFO, Division Manager  
Andy Welch, Smith, Welch, Webb & White

Pat Hembree, Div. Mgr. Water & Wastewater  
Scott Sage, Div. Mgr. Engineering  
Scott Harrison, Div. Mgr. Operations  
Tara Brown, Environmental Comp. Coord.  
Bill Banks, Contract Coordinator

**II. VISITORS Pete Peterson**

**III. ACCEPTANCE OF AGENDA**

Mr. Carter presented the Agenda for approval by the Board. There were no amendments. Motion was made by Mr. Barr and seconded by Mrs. Harrell to accept the Agenda as presented. The motion carried (3-0).

**IV. REPORT OF ATTORNEY**

**Ethics Policy**

Mr. Welch reported that he has researched applicable state law concerning ethics policy and is also reviewing ethics policies adopted by other counties and authorities. Mr. Welch advised that the Authority is covered under Henry County's code of ethics policy, however, he will be drafting a proposed ethics policy specific to the Authority which will be presented to the Authority's Board for review. If approved, Mr. Welch will notify the county attorney to request an amendment to the County's policy to reflect that the Authority has adopted a code of ethics and conflicts of interest policy.

**Stormwater Fees**

Mr. Welch advised that he is working on a proposed intergovernmental agreement between the Authority and the Board of Commissioners concerning credits for stormwater fees and charges assessed to the Authority. He advised that Mr. Carnell will have a report on this later in the meeting.

## **Sale of Property**

In response to a question that arose during the Board's strategic planning meeting last month concerning the sale of property, Mr. Welch advised that the Authority's enabling legislation, as amended, sets forth specific provisions for methods by which the Authority can legally dispose of its property. Authority staff will prepare a presentation for an upcoming meeting to discuss properties currently owned by the Authority and how those properties are utilized by the Authority.

## **V. REPORT OF GENERAL MANAGER**

### **Approval of FY17 Budget (Roderick Burch, CFO)**

Mr. Burch addressed the Board concerning the FY17 budget. He advised that the proposed budget was presented to the Board during its strategic planning session in May and that there have been no changes to the budget since its presentation. He distributed the final version of the FY17 budget to the Board and recommended the Board take action to approve it as presented. Mr. Carter opened the floor for a motion to approve the FY17 budget as presented. The motion was made by Mr. Barr and seconded by Mrs. Harrell to approve the Authority's FY 2017 operating budget in the amount of \$63,322,664. The motion carried (3-0)

### **Recommendation to Surplus Vehicles/Equipment (Scott Harrison)**

A list of vehicles, equipment and information technology items was provided to the Board with the recommendation that the items be approved for surplus for the reasons stated. Mr. Carter inquired whether the Authority would be utilizing Govdeals.com to dispose of the items. Mr. Burch replied that staff will dispose of the items in the best practical manner, using Govdeals.com for items of value and by recycling those items with no value. There was no further discussion, and a motion was made by Mrs. Harrell and seconded by Mr. Barr to surplus the equipment and items as presented. The motion carried (3-0).

### **MNGWPD Update (Tony Carnell/Tara Brown)**

Mr. Carnell reported that the MNGWPD held its June Board meeting last week which was followed by a 15<sup>th</sup> Anniversary luncheon and STREAM awards presentation. STREAM is an acronym for sustainable, thoughtful, regional, engaged, applicable and measurable. The District presented awards in five planning areas: water conservation, wastewater, watershed, public education & outreach, and integration/coordination. Mr. Carnell stressed that this was the first time the District had presented awards to counties in the district for their efforts to implement programs and policies consistent with the District's water conservation plan. Tara Brown, the Authority's Environmental Compliance Coordinator, announced to the Board that the Authority and its Cubihatcha Outdoor Education Center received the STREAM award for Education and Outreach Program Excellence. She stated that receiving this award represents the culmination of 12 years of work by the Authority and its staff to implement the Cubihatcha program. She pointed out that over 36,000 children have participated in annual field trips over the years, which will potentially shape their understanding and appreciation of the importance of water conservation. Mr. Carnell commended Tara Brown and Chris Wood for their work to submit the Authority's entry for this award. The Board offered its commendation to the Authority's staff for this well-deserved recognition.

### **Request for Stormwater Credits (Tony Carnell)**

Mr. Carnell discussed the invoices the Authority has received from Henry County Stormwater Department for stormwater fees and assessments. He advised that the Authority has taken the position that

it should not be required to pay stormwater fee assessments. The Authority's staff has made requests for credit from the Henry County Stormwater Department whose response has been that they have no vehicle by which to offer those credits. It was Mr. Farmer's recommendation that the Authority should take the matter before the Board of Commissioners to request relief from the stormwater fee assessments. Mr. Carnell has been working with Andy Welch who has drafted a proposed intergovernmental agreement and resolution to present to the Board of Commissioners requesting a perpetual credit or exemption for the Authority based on an amendment to the County's stormwater ordinance. It was pointed out that Henry County's stormwater ordinance provides for the issuance of credits and the Authority's activities meet the requirements as defined by the ordinance. Mr. Farmer recommended a resolution be prepared and sent to each member of the Board of Commissioners with the request that the matter be taken up at the July commission meeting. The Board concurred and authorized Mr. Welch to revise the resolution and forward it to Patrick Jaugstetter for his review, and a letter be prepared to the Board of Commissioners requesting this matter be placed on the agenda for BOC consideration. Mr. Carter recommended each Authority member communicate with his/her respective commissioner concerning the Authority's request.

**Expansion of Indian Creek Wastewater Facility (Pat Hembree)**

Mr. Hembree advised that plans are being finalized for the expansion of the Indian Creek facility. Final revisions to the DDR (design development report) have been sent to EPD. Mr. Hembree noted that the expansion will provide for an additional 1.5 mgd and will be moving to a direct stream discharge. It is hoped that a recommendation will be forthcoming at the Board's September meeting.

**VI. PROJECTS AND ADJUSTMENTS**

The following projects were presented for approval by the Board:

DEV3387	Fairview Urgent Care
DEV3542	Willow Lane Convenience Store

Mr. Farmer advised that the projects are in compliance with Authority policy and recommended the Board take action to approve them. A motion was then made by Mrs. Harrell and seconded by Mr. Barr to approve the projects as presented. The motion carried unanimously (3-0).

**VII. APPROVAL OF MINUTES – May 16, 2016 Regular Board Meeting**

Mr. Carter opened the floor for discussion and approval of the minutes of the Authority's regular meeting and strategic planning session conducted on May 16, 2016. There were no revisions and a motion was made by Mr. Barr and seconded by Mrs. Harrell to approve the minutes as submitted. The motion carried unanimously (3-0).

**VIII. OTHER BUSINESS NONE**

**IX. EXECUTIVE SESSION NONE**

X. **ADJOURNMENT** Motion was made by Mr. Barr and seconded by Mrs. Harrell to adjourn the meeting at 9:30 a.m. The motion carried unanimously (3-0) and the meeting was adjourned.

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James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk