



Henry County Water Authority

AGENDA

Board Meeting

July 14, 2022 – 8:30 a.m.

Minutes of a Meeting of the HCWA Board
Held on July 14, 2022 at 8:30 a.m.
1695 Highway 20 West, McDonough, GA

Attendance: All members of the Board were present (Mrs. Gibson attended via WebEx).

Staff Present: Mr. Tony V. Carnell, General Manager; Kim Osborne, Clerk; Roderick Burch, CFO; Pat Hembree, Scott Sage, Allen Rape; HCWA Division Managers; Lindsey Sanders, Environmental Compliance Coordinator; Participants of the HCWA Leadership Academy: Travis Jackson, John Wilson, Chris Walker, Matt Jenkins, Nikeva Silverton (Waymon Cody – not present)
Consultants: Dr. Chris Wood, JWA Public Relations; Mr. Hutt Hudson

1. CALL TO ORDER/WELCOME VISITORS

Chair LaGrand called the meeting to order at 8:30 a.m. and welcomed all in attendance.

2. INVOCATION

The invocation was given by Mr. Carter.

3. ACCEPTANCE OF AGENDA

Motion was made by Mr. Carter and seconded by Mrs. Rozier to accept the agenda as presented. The motion carried 6/0.

4. PUBLIC COMMENT There were no public comments.

5. REPORT OF ATTORNEY

Mr. Welch advised he had no matters on which to report.

6. REPORT OF GENERAL MANAGER

- HCWA 2022 Consumer Confidence Report

Mr. Pat Hembree gave an over-view of the Authority's 2022 Henry County Water Quality Report, an annual report that the Authority is required to provide to the EPD and its customers no later than July 1st of each year. He noted that the report provides customers with a better understanding about the water they use and drink; contaminants, if any, that are present in their drinking water; and how these contaminants may affect their health. Like many other utilities, the Authority also uses the CCR to tell customers what it takes for the Authority to deliver safe drinking water to the public. It also provides a snap shot of the previous year, various awards won by the Authority and public outreach activities and events supported by the Authority. Mr. Hembree concluded his report stating that this past year, once again, the Authority is proud to have supplied clean, safe, and reliable drinking water for all of our customers meeting all EPA and state drinking water health standards.

Mr. Hembree advised that the 2022 Water Quality Report is posted to the Authority's website and that the link to the report is printed on customer billing statements. He stated that hard copies are also available at the Administration office. Mrs. Gibson inquired concerning other opportunities to distribute the report. Mr. Carnell noted that copies can be sent to the county and placed in local libraries. He stated that Chris Wood also submits an article for publication in the newspaper. It was suggested that Mr. Carnell contact Melissa Robinson with HenryTV to inquire about publication on that outlet.

- Introduction of HCWA Leadership Academy Members (Lindsey Sanders)

Mrs. Sanders gave a presentation concerning the Authority's Leadership Academy which is a 10-month program designed to identify internal talent to fill future positions. She introduced employees currently enrolled in the program and explained the selection process for participation in the program. Mr. Carnell announced that Mr. Travis Jackson (a Leadership Academy participant) has been selected to fill the Strategic Coordinator position. Mrs. Rozier stated that this is an exceptional program and commended staff on a job well done. She expressed appreciation to Mr. Carnell for his vision to implement this program. Chair LaGrand noted that this is a diverse group of employees and that it is good to see employees with a desire to advance in the organization.

- Citizens Academy (Lindsey Sanders)

Mr. Carnell explained the Citizens Academy program and noted that his attendance at the Henry County Fire Department's Citizen Academy inspired him to implement the program here at the Authority as an educational/public outreach opportunity. Mrs. Sanders explained the goals of the program to educate the public on how we Protect, Provide and Preserve our water resources. She stated that this is the first "academy" and that initially we had 20 people register for the class which provides a classroom experience and facility tours. At the conclusion, a graduation event was held and participants were asked to complete a final survey which may be beneficial in planning for next year's class.

- Public Relations Report

Dr. Chris Wood provided a media relations report highlighting recent news coverage and upcoming media releases. A clip file containing featured articles was also provided to the Board.

Mr. Carnell introduced Mr. Hutt Hudson who produced the videos for the Authority of Lindy Farmer's retirement reception and for the Kids Fishing Derby. Mr. Hudson expressed his appreciation to staff and to members of the Board for their assistance with the videos. He stated that he has learned more about the water system from his involvement with these projects and feels he is a better producer for what he has learned from this experience. Mr. Carnell expressed his appreciation to Mr. Hudson for his work on these videos which were then presented to the Board.

- Recommendation of Water and Sewer Rate Adjustment (Resolution No. 2022-08)

Mr. Burch discussed the proposed rate increase for water and sewer services to become effective with October consumption. He noted that the Authority's consultant, Raftelis, completed a rate study the results of which were presented to the Board at its May meeting. Mr. Burch advised that

the resolution presented today for the Board's consideration contains the information discussed at the May meeting incorporating the Board's comments. He also provided to the Board a side-by-side comparison of current rates versus proposed rates. Further discussion was held by the Board with Mr. Burch and Mr. Carnell addressing the Board's questions as follows:

- RBurch - The base rate charge for commercial sewer has been reduced and is now the same as the residential base rate as recommended by Raftelis. This change was implemented in the proposed new rates.
- SGibson – Why did we not consider increasing fees on non-compliance (water restrictions), permits
- RBurch- We haven't had a need to impose water restrictions in some years. He explained the process whereby EPD mandates such restrictions, and when imposed, this non-compliance fee helps the Authority enforce these restrictions. He noted that 2007-08 was last time the Authority imposed these fees. Mr. Burch noted that Raftelis was not tasked with reviewing the Authority's fees only water and sewer rates as recommended by staff and GM. Authority staff reviewed fees.
- TCarnell - spoke about permit fees. Since the Authority has moved away from paper to digital less staff time is needed for the review process
- WHolder – Questioned the out of county multiplier being reduced from 1.5% to 1.25%.
- RBurch – Factoring in 2 mil tax just for multiplier it was felt that the out of county multiplier was too high. 25% calculated as 2 mil tax
- WHolder – Is this multiplier in line with what we would pay other counties if we were to purchase water from them?
- RBurch– Yes – 25% is in line
- WHolder – 10% increase in municipal rate – is this appropriate?
- RBurch – Yes, this is getting more in line with what other counties are charging municipalities. Raftelis recommended a higher increase. Our thought was to do a gradual increase.
- WHolder – 10 years down the road when we lose 2 mil tax we must off-set this revenue loss.
- CLaGrand – Also spoke to Mr. Carnell about this, emphasizes that increases to the cities will need to be gradual.
- RBurch – Raftelis recommended a 31% increase staff is suggesting a 10% increase.
- CLaGrand – Noted 2 mil tax gone in 2030 unless something changes – municipal rates will have to be increased gradually during that time.
- TCarnell – In 2024 The Authority's HB 489 agreements with the cities will expire. We will have an opportunity to adjust water rates as we go through these agreement renewals.
- AWelch – Cities will also have to help with collection of impact fees and enforcing watershed and other Authority ordinances. He agreed the Authority needs to include consequences for municipalities' failure to do so.) Those agreements define service areas.
- WHolder - Issue of encroachment of these service areas – cities making money on the sale of water produced by the Authority without having to invest money in infrastructure.
- CLaGrand – Definitely need to look at impact fees
- SROzier – Agrees with Mr. Holder. Sustainability is key. Concerned how cities take advantage of Water Authority by using master meters. Would like to see what our plan would be to address these issues going forward – especially with new major development projects.
- RBurch – The proposed increases presented to the Board are for this year only. Raftelis did recommend increases into the future on all customers including municipalities.
- SROzier – Be proactive, transparent about costs cities place on the Authority with their expansion.

9:54 a.m. No further questions – Chair LaGrand called the vote on Resolution No. 2022-08.

Motion was made by Mrs. Rozier and seconded by Mr. Carter to adopt Resolution No. 2022-08 approving the 2022 rate adjustments as presented. The motion carried unanimously (6/0).

- Recommendation to Surplus Authority Assets

Mr. Burch presented a list of Authority assets recommended by staff for surplus. Motion was made by Mr. Carter and seconded by Mr. Mays to authorize the surplus of these items as recommended by staff. The motion carried unanimously (6/0).

7. PROJECTS and ADJUSTMENTS

Mr. Scott Sage addressed the Board concerning projects presented for Board approval. He provided an explanation of each project and answered questions from the Board.

New Projects: EXT3816 Crittle Creek Sewer Improvement Design

Motion was made by Mr. Holder and seconded by Mrs. Rozier to approve New Projects as presented. The motion carried unanimously (6/0).

Developer Projects: DEV2680 Jonesboro Road Sanitary Sewer Ext.
 DEV3652 Advance Care Medical
 DEV3759 Millers Mill Subdivision
 DEV3762 Burchwood Subdivision
 DEV3772 Project Archer

Motion was made by Mrs. Rozier and seconded by Mr. Mays to approve the Developer Projects presented. The motion carried unanimously (6/0).

Budget Adjustments: None

8. APPROVAL OF MINUTES

Motion was made by Mr. Carter and seconded by Mr. Holder to approve the minutes of the June 9, 2022 Regular Meeting of the Board as presented. The motion carried unanimously (6/0).

9. EXECUTIVE SESSION There was no Executive Session.

10. ADJOURNMENT

Motion was made by Mrs. Rozier and seconded by Mr. Holder to adjourn the meeting at 10:03 a.m. The motion carried (6/0).


Cletonya LaGrand, Chair

Kim Osborne, Clerk



Henry County Water Authority
Purchasing and Inventory Department

ITEM NO	DEPT	DESCRIPTION	YEAR	MAKE	MODEL	VIN / Serial Number	ITEM LOCATION	MILEAGE / Hours	QTY	UNIT	Reason
1	Fleet	Pickup Truck	2009	Chevrolet	1500	1GCEK19009Z243647	Fleet	166,120	1	Each	Replaced FY 2022 Budget
2	Fleet	Pickup Truck	2007	Chevrolet	1500	1GCEK19057Z526834	Fleet	155,655	1	Each	Replaced FY 2022 Budget
3	Fleet	International 4300 Jet Truck	2008	International	4300 Jet Truck	1HTMMAANX8H660875	Fleet	76,000	1	Each	High Hours, Replaced FY Budget 2022
4	Fleet	Pickup Truck	2007	Chevrolet	1500	1GCEK14017Z617445	Fleet	165,345	1	Each	Replaced FY 2022 Budget
5	Fleet	Sedan	2005	Ford	Crown Victoria	2FAFP71W45X117743	Fleet	187,750	1	Each	High Mileage. Replaced FY Budget 2022
6	Fleet	Finish Mower	Not Known	Massey Ferguson	Not Known	Not Available	Fleet	NA	1	Each	No longer cost effective to maintain
7	Fleet	6 Bush hogs	Not Known	Not known	Not Known	Not Available	Fleet	NA	6	Each	No longer cost effective to maintain
8	Fleet	Ford F 250 Truck Bed	2016	Ford	Not Known	Not Available	Fleet	NA	1	Each	Replaced with Service Body
9	Fleet	Skid Steer	Not Known	New Holland	Not Known	N9M406146	Fleet	1,823	1	Each	Replaced in FY Budget 2022
10	Fleet	5 x 10 Utility Trailer	Not Known	Not known	Not Known	Not Available	Fleet	NA	1	Each	No longer cost effective to maintain

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11	Fleet	Bull Dozier	1992	John Deere	550 G	TO550GH776549	Fleet	NA	1	Each	Old Age and Parts are Obsolete
12	Fleet	3 Mini Excavator Buckets	Not Known	Not Known	Not Known	Not Available	Fleet	NA	3	Each	No longer cost effective to maintain
13	Fleet	Misc. Computer Stands	Not Known	Not Known	Not Available	Not Available	Fleet	NA	1	Lot	No Longer Needed
14	Fleet	Misc. Wheelen Strobe Light Modules	Not Known	Not Known	Not Available	Not Available	Fleet	NA	1	Lot	No Longer Needed
15	WSOM	SCADA Radio/Router	Not Known	Cal Amp	Viper 500	Not Available	P&I	NA	1	Lot	Obsolete
16	WSOM	SCADA Radio/Router	Not Known	Cal Amp	900	Not Available	P&I	NA	1	Lot	Obsolete

Approved by the HCWA Board

7-14-2022
Date


Tony Carnell
General Manager

7/14/22
Date