



## Henry County Water Authority

### BOARD MEETING

MINUTES

March 10, 2022 - 8:30 a.m.

Attendance:

Members of the Board: Cletonya LaGrand, Chair; Sandra Rozier, Vice Chair; Siddiqia Gibson, Secretary; Jimmy Carter, Warren Holder, Fred Mays

Authority Staff: Tony V. Carnell, General Manager; Kim Osborne, Clerk; Karen Lake-Thompson, Deputy Clerk; Scott Sage, DM Engineering; Roderick Burch, CFO, Jeff Allen, Purchasing Manager

Authority Counsel: Avril Jackson, Smith, Welch Webb & White

Consultants: Mr. Miller Edwards, Mauldin & Jenkins

Visitors: None

1. CALL TO ORDER/WELCOME VISITORS

Chair LaGrand called the meeting to order at 8:30 a.m. and welcomed all in attendance.

2. INVOCATION Dr. Ritchie Miller, Senior Pastor, Avalon Church, gave the invocation.

3. ACCEPTANCE OF AGENDA

Motion was made by Mr. Holder and seconded by Mr. Carter to accept the agenda as presented. The motion carried (6/0).

4. PUBLIC COMMENT None

5. REPORT OF ATTORNEY None

6. REPORT OF GENERAL MANAGER

- Presentation of Results of FY21 Financial Audit

Mr. Miller Edwards of Mauldin & Jenkins presented the results of the FY2021 Financial Audit. Copies of the Auditor's Discussion & Analysis (AD&A) and the Annual Comprehensive Financial Report (ACFR) were distributed to the Board and others in attendance. He reviewed some of the information in the ACFR and informed the Board that this was a clean audit, meaning the financial statements presented fairly the financial position of the Authority.

- Quarterly Financial Report

Mr. Dave Peterson, Finance Manager, presented a Financial Update for FY2022, updated through the end of February. This included a review of revenue, expenses, and debt through 8 months of the fiscal year, with comparisons to both budget and prior years. This presentation also included a review of the Charitable Assistance Program, ARPA funding opportunities at both the State and County level, and an update on the ongoing Rate Study. Mr. Carnell advised that the Authority had applied for State ARPA grants for four projects, but did not receive any awards. He noted that County ARPA funds are still on the table. He advised that four projects were submitted for consideration along with the same four projects that were submitted to the State. Mr. Carnell will be meeting with Chair Harrell to follow up on the Authority's requests. Chair LaGrand encouraged members of the Board to discuss this matter with their respective commissioners.

- Local Sheltered Market Program Update

Mr. Jeff Allen, Purchasing Manager, gave a presentation concerning the status of the Authority's Local Sheltered Market Program, Supplier Inclusion Program and Local Veterans Preference Program. He highlighted tasks that the Authority needed to complete in order to get these programs up and running, and what has been completed. He discussed contracts that were offered for bid and the results. He advised that a virtual workshop was held in October, 2021 but the participation was low. The Board encouraged the scheduling of another workshop, and would like staff to set up a meeting with Georgia Minority Supplier to review our policies. Mr. Carnell noted that they would be beneficial as a consultant for our next workshop/outreach event. It was also suggested that the Authority's website be improved in order to accept bids and applications online.

- Proposed Legislation – HB 1381

Mr. Carnell advised that the House has adopted HB 1381 which would require that each Board member receive 4 credit hours of training. The bill would become effective January, 2023, if it is passed. Mr. Carnell noted that there will be many opportunities for members to complete the training.

- Carl Vinson Institute of Government Training Session

Mr. Carnell reviewed the proposed agenda for the Board's upcoming training session in April. There were no changes or additions suggested by the Board.

- HCWA Annual Board Planning Session (May 19 – Tussahaw Reservoir)

Mr. Carnell presented suggested topics of discussion for the Board's annual work session.

7. PROJECTS and ADJUSTMENTS

Mr. Sage gave a brief explanation of each project, and noted that all projects are within Authority policy.

The following new projects were presented:

EXT2966 Leguin Mill Road WRF Design  
GDOT3764 Hwy. 81@Snapping Shoals Rd. & Jackson Lake Road

Motion was made by Mrs. Rozier and seconded by Mr. Carter to approve the new projects as presented. There was no further discussion and the motion carried (6/0).

Developer projects were presented as follows:

DEV1039 Heron Bay Pod L  
DEV3553 Jodeco Townhomes  
DEV3652 North Ola Car Wash  
DEV3700 Eagles Rest Townhomes  
DEV3723 Echo Glen  
DEV3749 TRG Crest Apartments  
DEV3753 Cooper Park  
DEV3761 Edinburgh  
DEV3783 Singley Dr. WL Ext.

There being no further discussion, a motion was made by Mr. Carter and seconded by Mr. Mays to approve the developer projects as presented. The motion carried (6/0).

One budget adjustment was presented as follows:

ADMIN3756 Sewer Maintenance Facility Site Evaluation

Mr. Carnell advised that this budget adjustment is necessary in order to evaluate two additional sites which have been identified for consideration. Motion was made by Mrs. Rozier and seconded by Mr. Holder to approve the budget adjustment as presented. There was no further discussion and the motion carried (6/0).

8. APPROVAL OF MINUTES OF REGULAR & EXECUTION SESSION February 3, 2022  
Regular Meeting and Executive Session of the Board

Motion was made by Mr. Carter and seconded by Mr. Holder to approve the minutes of the Regular Board Meeting held on February 3, 2022. There was no discussion, and the motion carried (6/0).

Motion was made by Mr. Holder and seconded by Mr. Mays to approve the minutes of Executive Session held on February 3, 2022. The motion carried (6/0).

9. EXECUTIVE SESSION None

10. ADJOURNMENT

There being no further business, motion was made by Mr. Carter and seconded by Mr. Holder to adjourn the meeting at 10:24 a.m. The motion carried (6/0).

Cletonya LaGrand, Chair

Kim Osborne, Clerk