

MINUTES OF BOARD MEETING: March 8, 2018
HENRY COUNTY WATER AUTHORITY

I. CALL TO ORDER/ATTENDANCE

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, March 8, 2018, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:00 a.m. The following members were present: James C. Carter, Jr., Harold Jenkins, Carlotta Harrell, Roslyn Williams and Warren Holder.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager
Tony Carnell, Deputy Manager
Kim Osborne, Clerk
Roderick Burch, CFO, Division Manager
Scott Sage, Division Manager, Engineering
Pat Hembree, Division Manager, Water & Wastewater
Scott Harrison, Division Manager, Operations
Bill Banks, CIP Coordinator
Andy Welch, Smith, Welch, Webb & White
Chris Wood, PhD, JWA PR

II. VISITORS None

III. ACCEPTANCE OF AGENDA

Mr. Carter presented the Agenda for approval by the Board. There were no amendments, and motion was made by Mrs. Harrell and seconded by Mr. Jenkins to accept the Agenda as presented. The motion carried (5-0).

IV. REPORT OF ATTORNEY

Mr. Welch advised he had no matters on which to report.

V. REPORT OF GENERAL MANAGER

Irrigation Rates

Mr. Burch gave a presentation concerning irrigation rates. He also discussed the meter change-out program and how this impacts irrigation meter rates. He advised that the Authority follows the state water plan for establishing irrigation rates. Mr. Burch discussed the fees the Authority charges for a base fee as well as consumption charges for various sized irrigation meters.

He advised that he may present this issue to the Board later in the year to consider if a change in irrigation rates should be implemented.

Stormwater Fee Credits

Mr. Carnell provided an update concerning discussions with County staff regarding the Authority's request for stormwater fee credits. He advised that staff prepared a booklet of information on each of the Authority's properties to justify the Authority's request for stormwater fee credits. All information was provided to the County staff for review. Mr. Carnell advised that he is hopeful the County will be agreeable to the request. Mr. Carter commended staff for continued efforts to resolve this matter.

HCWA Board Meeting & Work Session

A discussion was held concerning a conflict with the May 8th Board meeting and planning session. It was proposed that the meeting be rescheduled for Thursday, May 3rd. It was noted that this meeting will be held at the Authority's Tussahaw Water Treatment facility. Motion was made by Mr. Jenkins and seconded by Mrs. Williams to reschedule the May meeting and the Clerk be directed to publish the change accordingly. The motion carried (5-0).

Public Relations Report

Chris Wood, PhD of JWA provided a report and clip file of recent media releases and news coverage.

VI. PROJECTS AND ADJUSTMENTS

The following projects were reported to be within Authority policy by Mr. Farmer, and recommended for Board approval. Projects with proposed budget adjustments were also discussed.

New Projects/Developer Projects:

WATDIST3129J	SR81@West of S. Bethany PRV
EXT3611	Williamsburg Sewer Line Upgrade
DEV3559	Locust Grove CRG
DEV3553	Jodeco SS Ext Phase 2
DEV3443	PNK Lambert Farms Spec. Building

Budget Adjustments:

EXT2687	Big Cotton Indian Creek Pump Station
SPLOST3409	Frog Road Water Line Relocation
SPLOST3490	Tara Field Sewer Line Ext. Phase I
SPLOST3490A	Tara Field Sewer Line Ext. Phase II

Motion was made by Mrs. Williams and seconded by Mr. Jenkins to approve the projects and budget adjustments as presented. The motion carried (5-0).

VII. APPROVAL OF MINUTES – February 8, 2018 Regular Board Meeting

The minutes of the February 8, 2018 regular meeting of the Board were approved on motion made by Mr. Jenkins and seconded by Mrs. Harrell. The motion carried (5-0).

VIII. NEW BUSINESS

Mr. Carter addressed the Board's self-assessment process for 2018. He advised that he has had discussions with Ms. Cooper and has reviewed the 2016 assessment tool. He reminded members of the Board that the 2017 assessment was deferred in order to give newly appointed members an opportunity to learn more about service on the Authority's board. He advised that Ms. Cooper will be sending out information concerning the assessment which will be discussed at the April meeting.

IX. EXECUTIVE SESSION NONE

X. ADJOURNMENT

Motion was made by Mrs. Harrell and seconded by Mrs. Williams to adjourn the meeting at 9:38 a.m. The motion carried unanimously (5-0) and the meeting was adjourned.

James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk