

**MINUTES OF BOARD MEETING: March 12, 2020**  
**HENRY COUNTY WATER AUTHORITY**

**I. CALL TO ORDER/ATTENDANCE**

A meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, March 12, 2020, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:00 a.m. The following members were present: James C. Carter, Jr., Cletonya Stidom, Warren Holder, Carlotta Harrell, and Zuwena Poole.

The following Authority staff and consultants were present:

Administration: Lindy D. Farmer, Jr., Tony Carnell, Kim Osborne, Roderick Burch  
Division Managers: Pat Hembree, Scott Harrison, Scott Sage, Allen Rape  
Staff: Bill Banks, Jeremy Newell, Keith Hyde, Jeff Benton, John Wilson, Ashley Sommerville  
Legal Counsel: Andy Welch, Smith, Welch, Webb & White

**II. VISITORS: NONE**

**III. ACCEPTANCE OF AGENDA**

Mr. Carter presented the Agenda for acceptance by the Board. The agenda was amended to remove project EXT3543B from Section 6 PROJECTS and ADJUSTMENTS. Motion was made by Ms. Poole and seconded by Mrs. Stidom to accept the agenda as amended. The motion carried (5/0).

**IV. REPORT OF ATTORNEY**

Mr. Welch presented Resolution No. 2020-03 to authorize the purchase of property for the Cavanaugh Pump Station project. Mr. Banks advised that the Authority is upgrading the existing lift station and also increasing the size of the facility. He stated that a small parcel of property, approximately 0.027 acres of land, is needed to complete the project. Mr. Farmer recommended the Board approve the resolution which authorizes the execution of a purchase agreement with the property owner. A motion was made by Mrs. Harrell and seconded by Ms. Poole to adopt the resolution as presented. The motion carried unanimously (5/0).

**V. REPORT OF GENERAL MANAGER**

AMI Update: Mr. Keith Hyde, gave a presentation concerning the Authority's meter change-out program and the benefits that have been realized as the Authority implements this new technology. He reviewed changes to the Authority's processes – and pointed out cost savings since the implementation of this program.

Renewal of 2019 Annual Labor Contract: Mr. Scott Sage and Mr. Alan Branan addressed the Board with a recommendation to renew the 2019 annual labor contract with UUUC for another year. It was noted that the current contract provides for a one-year extension, and UUUC will extend its current pricing. Motion was made by Mrs. Harrell and seconded by Mr. Holder to approve the extension of the 2019 annual labor contract with UUUC for another year with no increase in pricing. The motion carried unanimously (5/0).

Recommendation to Surplus – Mr. Harrison presented a list of Authority assets recommended for surplus due to age, condition or replacement. Motion was made by Ms. Poole and seconded by Mrs. Stidom to

approve the list of items for surplus and to authorize disposal of those assets through govdeals.com.

Legislative Update - Mrs. Lindsey Sanders addressed the Board concerning the status of several bills under consideration during the current legislative session as they pertain to the Authority: HB465 – Water Customer Bill of Rights and HB1057 Regulation of Soil Amendment. Mrs. Sanders also announced that the Authority has been named the winner of 2019 Rivers Alive Award for its work with Youth Leadership Henry at the Gardner Reservoir.

Public Relations – Dr. Chris Wood reported concerning public relations initiatives and coverage. He also distributed a clip file of recent media articles. He reported that the winter edition of the Authority’s Currents newsletter has also been distributed

**VI. PROJECTS AND ADJUSTMENTS** The following projects were presented, noted to be compliant with Authority policy and were recommended for approval by the Board.

- EXT3687 Hwy. 81 West Water Main Ext. Design
- EXT3687A Hwy. 20 West Water Main Loop Design
- DEV3677 Rowland Place

There were no budget adjustments. Staff explained that project EXT3543B Austin Drive WL Extension was an emergency line extension to provide service to a resident. Upon further review by staff, an alternate solution was developed in order to provide water service to the property. Mr. Sage noted that EXT3687 and EXT3687A are for design services for the referenced projects which are CIP projects, and DEV3677 is a developer project for a residential neighborhood. There being no further discussion, motion was made by Ms. Poole and seconded by Mrs. Stidom to approve the projects as presented. The motion carried unanimously (5/0).

**VII. APPROVAL OF MINUTES** February 13, 2020 Regular Board Meeting

The minutes of the February 13, 2020 regular meeting of the Board were approved on motion made by Mrs. Stidom and seconded by Mrs. Harrell. The motion carried (5-0).

**VIII. NEW BUSINESS**

Ms. Cooper addressed the Board concerning the Board’s annual self-assessment process. She reminded the Board that the process was postponed last year in order to give new members of the Board some time to transition into the role. Ms. Cooper advised that she will be sending a questionnaire to the Board by March 20<sup>th</sup> and requested responses be submitted to her by April 16<sup>th</sup>. She will then conduct one-on-one interviews with members of the Board and will discuss the findings at the Board’s May work session meeting.

**IX. EXECUTIVE SESSION NONE**

**X. ADJOURNMENT** Motion was made by Mrs. Harrell and seconded by Mrs. Stidom to adjourn at 9:07 a.m. The motion carried (5-0) and the meeting was adjourned.

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James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk