

MINUTES OF BOARD MEETING: November 9, 2017
HENRY COUNTY WATER AUTHORITY

I. CALL TO ORDER/ATTENDANCE

The Board of Directors of the Henry County Water Authority held its regular meeting on Thursday, November 9, 2017. The meeting was duly advertised and was held at the Authority's Administration offices located at 1695 Highway 20 West, McDonough, Georgia. James C. Carter, Jr., Chairman, called the meeting to order at 8:03 a.m. The following members were present: James C. Carter, Jr., Carlotta Harrell, Harold Jenkins, Roslyn Williams and Warren Holder.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager
Tony Carnell, Deputy Manager
Kim Osborne, Clerk
Roderick Burch, CFO, Division Manager
Scott Harrison, Division Manager, Operations
Scott Sage, Division Manager, Engineering
Pat Hembree, Division Manager, Water & Wastewater
Allen Rape, GIS Manager
Jeremy Newell, GIS Technician
Tara Brown, Environmental Compliance Coordinator
Claudia Cooper, Employee Development Coordinator
Bill Banks, CIP Coordinator
Dan Newcombe, IT Manager
A.J. Welch, Jr., Smith, Welch, Webb & White
Chris Wood, PhD, JWA Public Relations

II. ACCEPTANCE OF AGENDA

Mr. Carter presented the Agenda for approval by the Board. He noted that one additional project, TUS2807F – Tussahaw Water Treatment Plant Filter No. 1 Repair, has been added to the Agenda for approval. There were no further amendments and motion was made by Mrs. Harrell and seconded by Mrs. Williams to accept the Amended Agenda as presented. The motion carried (5-0).

III. VISITORS None

IV. REPORT OF ATTORNEY (A. J. Welch, Jr., Smith, Welch, Webb & White)

Mr. Welch advised he had no matters on which to report.

V. REPORT OF GENERAL MANAGER

AMI Program Update (Allen Rape, Jeremy Newell)

Mr. Rape and Mr. Newell provided an informative presentation concerning the Authority's utilization and benefits of the AMI (Advanced Metering Infrastructure) program. They discussed the results of a 2014 pilot study to test and evaluate new meter technology; as well as the meter replacement program which was initiated in 2016.

Rivers Alive Watershed Clean-Up Event (Tara Brown)

Mrs. Brown reported concerning the results of the annual River's Alive waterway cleanup event. She advised that staff and family members of the Henry County Stormwater Department as well as the Authority organized a cleanup of the Tussahaw Watershed at the Tussahaw Creek on LeGuin Mill Road. She reported that over two tons of debris were removed from the area. She expressed appreciation to all who participated. Mrs. Brown also reported concerning the Storm the Watershed 5K event held at the Authority's Cubihatcha Outdoor Learning facility.

Public Relations (Chris Wood, PhD)

Dr. Wood provided a media relations report.

Announcements:

December 7, 2017 HCWA Board Meeting (first Thursday in December)

VI. PROJECTS

The following projects were presented for approval by the Board:

New Projects: EXT3599A East Lake Rd Elliott to E Knight – PVC Abandonment
 EXT3605 Ola H.S., Simpson Mill SD, Simpson St., King Mill MH Rehab
 TUSS2807F Tussahaw Water Treatment Plant Filter No. 1 Repair

Developer Projects: DEV2725 Luella Grove Unit 2
 DEV2943 O'Reilly's Auto Parts
 DEV3387 Fairview Medical Office

Budget Adjustments: EXT2952E Anvil Block Court Water Service Transfer
 SPLOST3410 Lester Mill Road Water Line Relocation

Mr. Hembree gave a brief report concerning the need for the repair to Filter 1 at the Tussahaw Water Treatment facility. Mr. Farmer advised that the projects are in compliance with Authority policy. Mr. Jenkins made a motion to approve projects as presented. There was no further discussion, and Mrs. Williams seconded the motion which carried (5-0).

VII. APPROVAL OF MINUTES – October 12, 2017 Regular Board Meeting

Mr. Carter opened the floor for discussion and approval of the minutes from the Authority's regular Board meeting conducted on October 12, 2017. There were no revisions and a motion was made by Mrs. Harrell and seconded by Mr. Jenkins to approve the minutes as submitted. The motion carried (5-0).

VIII. OTHER BUSINESS

Mr. Carter inquired concerning the status of the Airport Sewer Line Extension Phase II project. Mr. Sage advised that following the Authority's last meeting, the Authority notified Henry County staff that the entire project will exceed the \$2 million budgeted for the project. Mr. Sage identified two options to address the overage: 1) dedicate additional funds to cover the overage; or 2) reduce the scope of Phase II of the project. Mr. Sage advised that as of this date, the County has not yet notified the Authority of its decision on how to proceed. Mr. Holder expressed concerns about modifying the decision of the project and feels that from a taxpayer standpoint, there is no benefit to reducing the scope of the project. He feels there should be enough money in SPLOST to cover the overage. The Authority's staff will continue to communicate with Henry County BOC staff to reach a resolution.

IX. EXECUTIVE SESSION

The Board took a recess at 9:17 a.m. A motion was then made by Mr. Holder and seconded by Mrs. Williams to enter into Executive Session at 9:31 a.m. for the purpose of discussing personnel matters (General Manager's evaluation). The motion carried (5-0).

The Board returned to Regular Session at 10:45 a.m. on Motion made by Mr. Jenkins and seconded by Mrs. Harrell. The motion carried (5-0).

Upon return to Regular Session a motion was made by Mrs. Harrell and seconded by Mrs. Williams to approve the General Manager's Evaluation and to approve an increase in his salary of 3%. The motion carried unanimously (5-0).

X. ADJOURNMENT

Motion was made by Mrs. Harrell and seconded by Mrs. Williams to adjourn the meeting at 10:50 a.m. The motion carried (5-0) and the meeting was adjourned.

James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk