

MINUTES OF BOARD MEETING: November 8, 2018
HENRY COUNTY WATER AUTHORITY

I. CALL TO ORDER/ATTENDANCE

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Thursday, November 8, 2018, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:02 a.m. The following members were present: James C. Carter, Jr., Carlotta Harrell, Roslyn Williams and Warren Holder. The following Authority staff was present: Lindy D. Farmer, Jr., General Manager; Kim Osborne, Clerk; Roderick Burch, Scott Harrison, Scott Sage, PE – Division Managers; Claudia Cooper, Human Resources; Eric Osborne, Manager; Bill Banks, CIP Coordinator; Consultants: Andy Welch, Smith, Welch, Webb & White and Chris Wood, PhD, JWA Public Relations

II. VISITORS None

III. ACCEPTANCE OF AGENDA

Mr. Carter presented the Agenda which was approved by the Board on a Motion made by Mrs. Harrell and seconded by Mrs. Williams. The motion carried (4-0).

IV. REPORT OF ATTORNEY

Mr. Welch addressed the Board concerning the abandonment of a sewer line easement on property owned by McDonough Hospitality Group, LLC (TRU Hotel) located on Avalon Court. He explained that it was necessary to relocate the sewer line in order to accommodate development plans for the property. He advised that a new sewer easement has been acquired from the property owner; and that the old sewer easement must be abandoned in order to clear up title to the property. He recommended the Board take action to approve a resolution to authorize the abandonment of the old sewer line and to further authorize the Chairman to execute a quitclaim deed conveying said easement rights back to the property owner, McDonough Hospitality Group, LLC. There was no further discussion. In accordance with Mr. Welch's recommendation, Resolution No. 2018-14 was adopted on motion made by Mr. Holder and seconded by Mrs. Harrell. The motion carried (4-0).

V. REPORT OF GENERAL MANAGER

The Authority's staff provided a report concerning the completion of the East Henry Pressure Zone/Ola Mr. Eric Osborne highlighted the benefits of decreased pressures on the Authority's infrastructure, and noted that staff continues to make minor adjustments to attain maximum efficiency within the system. Mr. Bill Banks addressed the Board concerning the status of the expansion of the Indian Creek Wastewater facility.

Mr. Harrison addressed the Board concerning a request to surplus vehicles and other equipment. He noted that a complete list was included the Board's packet along with justification

for each request. He advised that, if approved, the items will be offered for sale on Gov.deals, which is the Authority's customary process for disposal of such assets. Motion was made by Mrs. Harrell and seconded by Mrs. Williams to approve the surplus of vehicles and equipment as recommended by staff. The motion carried (4-0).

Chris Wood, PhD, JWA public relations addressed the Board concerning recent news releases and media coverage on Authority events including: Cubihatcha 3rd Grade Field Trips, Rivers Alive – Clean-up of Camp Creek, GAWP conference as well as the Youth and Veteran Hunting events. He advised that releases will soon be distributed concerning winter fishing opportunities as well as tips for customers to winterize plumbing/piping fixtures. Mr. Farmer noted that several Authority employees were recently recognized in the AWWA Journal for their accomplishments: Eric Osborne, Tony Carnell, Barry Brand, and Lesa Walker.

VI. PROJECTS AND ADJUSTMENTS

The following projects were reported to be within Authority policy by Mr. Farmer, and recommended for Board approval.

New Projects: EXT3237C Lower Towaliga Raw Water Pump Station Upgrade
EXT3634 English Road Water Line Extension
Developer Projects: None
Budget Adjustments: None

Motion was made by Mrs. Williams and seconded by Mr. Holder to approve the projects as presented. The motion carried (4-0).

VII. APPROVAL OF MINUTES – October 11, 2018 Regular Board Meeting

The Minutes of the Board's October 11, 2018 regular meeting were approved on motion made by Mrs. Harrell and seconded by Mr. Holder. The motion carried unanimously (4-0).

VIII. OTHER BUSINESS None

IX. EXECUTIVE SESSION

The Board took a brief recess at 9:15 a.m. after which Mr. Carter advised that an Executive Session will be necessary in order to discuss personnel matters. Motion was made by Mrs. Harrell and seconded by Mrs. Williams to enter into Executive Session at 9:30 a.m. Motion carried (4-0).

Motion was made by Mr. Holder and seconded by Mrs. Harrell to return to open session at 10:20 a.m. The motion carried (4-0). Upon return to open session, Motion was made by Mr. Holder and seconded by Mrs. Harrell to authorize a 3% increase in the General Manager's base salary. The motion carried (4-0).

X. ADJOURNMENT

Motion was made by Mrs. Harrell and seconded by Mr. Holder to authorize the Chairman to execute the affidavit concerning Executive Session matters; and to adjourn the meeting at 10:21 a.m. The motion carried (4-0) and the meeting was adjourned.

James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk