

**MINUTES OF BOARD MEETING: November 10, 2015 – 8:00 a.m.  
HENRY COUNTY WATER AUTHORITY**

**I. CALL TO ORDER/ATTENDANCE**

A regular meeting of the Henry County Water Authority Board, duly advertised, was held on Tuesday, November 10, 2015, at the Authority's Administrative offices located at 1695 Highway 20 West, McDonough, GA. Mr. James C. Carter, Jr., Chairman, called the meeting to order at 8:03 a.m. The following members were present: James C. Carter, Jr., Harold Jenkins, Carlotta Harrell and Mike Barr.

The following Authority staff and consultants were present:

Lindy D. Farmer, Jr., General Manager  
Kim Osborne, Clerk  
Roderick Burch, CFO, Division Manager  
Scott Sage, Division Manager, Engineering  
Tara Brown, Environmental Compliance Coordinator  
Pat Hembree, Division Manager, Water & Wastewater  
Scott Harrison, Division Manager, Operations  
Bill Banks, CIP Coordinator  
Chuck McCarter, Reservoir Manager  
Ken Presley, Assistant Reservoir Manager  
Chris Wood, PhD, JWA Public Relations  
A.J. Welch, Jr., Smith, Welch, Webb & White

**II. VISITORS**

**III. ACCEPTANCE OF AGENDA**

Mr. Carter presented the Agenda for approval. Motion was made by Mrs. Harrell and seconded by Mr. Barr to accept the Agenda as presented. The motion carried (4-0).

**IV. REPORT OF ATTORNEY**

Mr. Welch advised that he had no matters on which to report.

**V. REPORT OF GENERAL MANAGER**

Cubihatcha Outdoor Learning Center

Mr. Harrison presented a videotape production of an interview with Assistant Reservoir Manager, Ken Pressley, concerning the Cubihatcha Outdoor Learning Center. A brief report was given concerning the recent Henry County School System 3<sup>rd</sup> grade field trips as well as the youth hunting activities that recently concluded.

With the passing of former Board member, Al J. Smith, Jr., Mr. Carter recognized Mr. Smith's contributions to the Cubihatcha Outdoor Learning Center. He noted that for many years Mr. Smith participated in the annual field trips and always enjoyed providing demonstrations for the children.

Mr. Carter expressed his appreciation to the Authority staff for their work and dedication to the Cubihatcha Center.

#### GAWP Awards Presentation (Tara Brown)

Mrs. Brown reported to the Board concerning awards and recognition received by the Authority and its staff at the GAWP Fall conference. She discussed the audit process and advised that the Authority was "peer-reviewed" by others in the industry. The Authority received the following awards: Gold Award for both Water Distribution System and Wastewater Collection System; Best Consumer Confidence Report; and Lab of the Year Award for Tussahaw Water Treatment facility. Kenny Love was inducted into the Golden Manhole Society of GAWP, which is considered a high honor for an individual who has made a significant contribution in the water industry. Andy Swilley received the Golden Wrench Award which is given to the "Top Tech Maintenance Technologist" in the state and is presented annually to a person who exemplifies maintenance professionalism in the water and wastewater industry.

#### Media Relations Report

Dr. Wood gave a brief report concerning media relations coverage. A written report containing newspaper clips was distributed to the Board

### **VI. PROJECTS**

The following projects were presented for approval by the Board:

ADMIN3515 Admin Bldg. Generator Backup Power  
EXT3514 Twin Pines Service Line & Iperl Meter Replacement  
MTRUPG3487A Cycle 4 Route 409 Meter Changeout  
DEV3469 Creeks Edge Place Phase II

Mr. Farmer advised that the projects are in compliance with Authority policy. Mr. Carter opened the floor for further discussion. A motion was made by Mrs. Harrell and seconded by Mr. Barr to approve the projects as presented. The motion carried (4-0).

### **VII. APPROVAL OF MINUTES** – October 13, 2015 Regular Board Meeting

Mr. Carter opened the floor for discussion and approval of the minutes of the Authority's regular meeting conducted on October 13, 2015. There were no revisions and a Motion was made

by Mr. Jenkins and seconded by Mrs. Harrell to approve the minutes as submitted. The motion carried (4-0).

**VIII. OTHER BUSINESS NONE**

**IX. EXECUTIVE SESSION**

The Board took a recess from 8:46 a.m. until 8:57 a.m. A motion was then made by Mr. Jenkins and seconded by Mr. Barr to enter into Executive Session at 8:58 a.m. for the purpose of discussing personnel matters. The motion carried (4-0).

The Board came out of Executive Session at 9:58 a.m. on motion made by Mrs. Harrell and seconded by Mr. Barr. The motion carried (4-0).

**X. ADJOURNMENT**

Motion was made by Mr. Jenkins and seconded by Mr. Bar to adjourn the meeting at 9:59 a.m. The motion carried (4-0) and the meeting was adjourned.

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James C. Carter, Jr., Chairman

Kimberly Turner Osborne, Clerk